



UWI OPEN CAMPUS

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ANNUAL REPORT 2007 – 2008



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“This entity is designed to capitalise on advances in on-line technologies and ...to advance a more student-friendly, much broader basket of degree, diploma and certificate programmes for Caribbean people who live beyond the immediate vicinity of our established campuses.... The Open Campus will insist on quality education relevant to the region, student-centredness, student-friendly services, and the creation of knowledge and outreach to the Caribbean Community outside the walls of the University” The Vice-Chancellor at the official launch in Antigua and Barbuda.



1: Introduction

Butterflies are often stunningly pretty; caterpillars are often curious to look at; but the stage between one and the other is not exactly wonderful to behold, however essential it may be to the subsequent existence of a butterfly. The academic year 2007-2008 was the chrysalis stage for the Open Campus as various elements scattered across the three campuses and all the other contributing countries metamorphosed into the new Campus.

After much discussion within the University, Council at its meeting on 27 May 2007 amended Statute 19 to provide for the creation of the Open Campus of the University of the West Indies as a radical restructuring of those outreach functions previously allocated to the Board for Non-Campus Countries and Distance Education. Given the enormity of the task of restructuring, re-aligning, and expanding resources, it was decided that the 2007-2008 academic year should be one of transition, during which the old structures (primarily the School of Continuing Studies, the UWI Distance Education Centre, and the Tertiary Level Institutions' Unit) would coalesce in the Open Campus during the University's sixtieth anniversary year.

The Board for Non-Campus Countries and Distance Education convened its last meeting on 14 September 2007,

in Anguilla, marking thereby Anguilla's recent inclusion in the system of Centres. By then, the membership of the Open Campus' Council was being determined, including its Chair, Sir Dwight Venner, Governor of the Eastern Caribbean Central Bank.

The inaugural meeting of the Open Campus Council took place on March 3rd 2008 in St Kitts. The Campus was publicly launched during the 29th meeting of the Conference of Heads of Government of the CARICOM Community in Antigua and Barbuda by the Vice-Chancellor during an official news conference with international, regional and local media on 2 July 2008. The Vice-Chancellor emphasised the long-standing commitment of the University of the West Indies to outreach beyond its campuses, signalled by the creation in its first year, 1948, of the Extra-Mural Department and reaffirmed by the early engagement with "high tech" modes of delivery when the University embarked in the early 1980s on distance education by teleconferencing. The elevation of the units dedicated to these concerns for underserved populations among the University's contributing countries to a Campus, on par with the other three, indicated a strengthening of this resolve to unlock the potentialities of the region.

The Divisions in the new Open Campus are:

Student Services: This comprises Admissions and Recruitment; Assessment, Awards and Records; Student Support. There is also a Registry Unit to provide for the administrative and protocol functions of the Open Campus.

APAD: Academic Programming and Delivery, subdivided in terms of programme level (pre-university, undergraduate, post-graduate).

CSDR: Consortium for Social Development and Research, a grouping of the Caribbean Child Development Centre (CCDC), the Social Welfare Training Centre (SWTC), the Hugh Lawson Shearer Trade Union Education Institute (HLSTUEI), the Women and Development Unit (WAND), together with some new or dormant entities, soon to be

energised into activity: the Human Resource Development Unit and the Cultural Studies Unit.

ERIIC: External Relations and Inter/Intra-Institutional Collaboration.

OCCS: Open Campus Country Sites. This is now responsible for 42 sites in 16 countries.

These are supported by:

CATS: Computing and Technical Services.

Finance and Administration.

Human Resources Department.

Library and Information Services.

Office of the Deputy Principal.

Office of the Principal.



The inaugural meeting of the Campus Council

2: Students and Teaching

Enrolments

During the year, existing programmes were offered across the region. The Open Campus Country Sites in each country continued to serve the needs of adult learners through the offering of several certificate and diploma programmes as well as short courses, seminars and workshops, some of which were tailored for specific local needs such as a week-long workshop developed and implemented by the St Lucia site for the Ministry of Planning in *Report Writing* and *Customer Service* for 30 and 17 participants respectively. Total enrolment in all courses offered by the sites regionally was 17,819 students, with Trinidad and Tobago leading the way in student enrolments.



Students in a class session at an Open Campus Site

Table 1: Student numbers by Centre 2007/2008 in continuing education programmes

Centre	Enrolment
Anguilla	12
Antigua & Barbuda	29
Bahamas	8
Barbados	850
Belize	102
British Virgin Islands	26
Cayman Islands	0
Dominica	6
Grenada	79
Jamaica Eastern	3276
Jamaica Western	360
Montserrat	44
St Kitts & Nevis	83
St Lucia	571
St Vincent and the Grenadines	24
Trinidad and Tobago	12349
TOTAL	17819

Of this number, 876 students were enrolled in four Associate Degree programmes (*Business Administration, Paralegal Studies, Administrative and Professional Office Management, and Public Sector Management*).

Table 2: ASc Enrolment 2007/2008

CENTRE	APOM	BUMA	PALS	PSMA	TOTALS
Antigua*	5	2	6	32	45
Barbados	19	40	16	9	84
Belize	0	7	50	1	5
BVI	0	0	53	0	53
Grenada*	13	19	0	0	32
Jamaica Eastern	12	171	40	10	233
Montserrat*	0	7	0	0	7
St Kitts*	0	0	9	0	9
St Lucia*	0	1	0	0	1
St Vincent*	0	22	2	0	24
Trinidad & Tobago	86	171	65	8	330
TOTAL	135	440	241	60	876

* No cohort for 2007/08. APOM = Administrative Professional Office Management, BUMA = Business Management, PALS = Paralegal Studies, PSMA = Public Sector Management.

Besides these programmes, the Social Welfare Training Centre (SWTC), one of the five development and research units in the CSDR, graduated 53 students from its four-month course in the *Principles and Practice of Social Work*, 67 from its *Certificate in Social Service* programme, offered in Jamaica and Barbados through franchise arrangements with the Faculty of Social Sciences, Mona, and it accepted

a number of students for a Jamaica-only pilot of the UWI Mona/SWTC *Pan-Commonwealth Diploma in Youth Work*. The Hugh Lawson Shearer Trade Union Education Institute (HLSTUEI), another unit in CSDR also offered courses: the four-week *Introduction to Labour Studies* course was held in February 2008, with 24 participants, 13 males and 11 females. The second cohort of the two-year part-time

Certificate in Labour Studies which started in 2006 completed their programme in July, 2008.

The Academic Programming and Delivery Division (APAD), which is responsible for the delivery of programmes by distance, registered 3779 students in the various programmes on offer (of whom 3002, 79.4%, were female). The percentage of female students, as also the overall number of students registered, exhibited a small increase over the previous academic year when it had been 78.6% of 3289 students in all.

3674 students were registered in undergraduate degree programmes by distance education. Table 3 overleaf shows their distribution among the sites. 31 students were taking the Diploma in *Gender Studies*, 46 various Certificate programmes in Social Sciences, the remaining 28 taking other Certificate programmes.

In the same year, 397 students graduated from distance education programmes: 266 in *Management Studies* (3.8% with Firsts, 40.2% with Upper Seconds); 127 in *BEd. Administration*; and 4 with the Diploma in *Gender Studies*.

New programmes and programme development

Most of the teaching in the Open Campus was a matter of continuing existing programmes, but some new programmes were offered for the first time: the *Certificate in Learning Support*, and the on-line *Certificate in Substance Abuse Prevention and Treatment*.

While considerable effort in programme development was devoted to updating and modifying existing distance education courses, 25 new courses were developed, mostly in Education, including key modules for e-tutors and others concerned with the delivery of on-line education. Two of the Certificates developed at Mona, *Online Journalism* and *Community Media*, were offered in collaboration with CARIMAC.

Table 3: Enrolment in distance education undergraduate programmes by site

	B.Sc. AM	B.Sc. MS	B.Sc. Ac I	B.Sc. Econ	B.Sc. B&F	B.Sc. br	B.Ed. Ad	B.Ed. Lit	B.Ed. Sec
Anguilla		55	2		4		6	4	1
Antigua	1	110	26	3	2	2	16		
Bahamas		19					7	1	4
Belize	1	69	1	1			10		8
B.V.I.		15							
Cayman Is.		4							
Dominica	1	127	19	4	1	6	44	17	9
Grenada	1	132		9	2	1	55	23	34
Montserrat		32	10			4			
Nevis		31	5		1	2	5		
St. Kitts		83	10	2	3	8	24		
St. Lucia	2	250	22	8	4	12	101	22	4
St. Vincent & the Grenadines		131	8	6	2	6	25	39	9
Turks & Caicos		2							1
Barbados	3	141				6	1	4	
Jamaica									
Brown's Town	1	48					3		9
Denbigh		70	2				6	1	7
Mandeville		86					7		4
Mona		99	1				3	33	28
Montego Bay		167			1		5	1	
Morant Bay		31					11		9
Ocho Rios	1	143	2				10		5

	B.Sc. AM	B.Sc. MS	B.Sc. Ac I	B.Sc. Econ	B.Sc. B&F	B.Sc. br	B.Ed. Ad	B.Ed. Lit	B.Ed. Sec
Port Antonio		67					3		3
Savanna-la-Mar		75	1				24	1	
Vere		9							
Trinidad									
Mayaro	6	30				3	22		
San Fernando	2	237				1	52		
Sangre Grande	3	57				6	36		2
St. Augustine	5	253	3				8		
Tobago	1	76	3				5		
Total	28	2649	115	33	20	57	489	146	137

AM = Agribusiness Management, MS = Management Studies, Ac I = Accounting level I, Econ = Economics level I, B&F= Banking and Finance (delivered in collaboration with the Department of Management Studies, UWI Cave Hill Campus, for members of the Eastern Caribbean Institute of Banking and Financial Institutes (ECIB)), br = bridge programme, Ad = Administration, Lit = Literacy Studies, Sec = Secondary Subjects.

Funds were received from the OAS for the creation of new programmes for professional development and for *Education for Democratic Citizenship in the Caribbean: A Distance Course for Educators*.

Work also continued on the development of a number of new face-to-face programmes in Trinidad & Tobago. These include Associate Degrees in *Health Safety and Environmental Management*, *Special Education* and *Social Work* and Certificate courses in *Basic Telephony and Telecommunications Services*, *Early Childhood Care and Education*, *Materials Purchasing*

and *Logistics* and in *Sexual Reproductive Health for Nurses* under the auspices of the Family Planning Association. Trinidad and Tobago also extended its Pre-University *Health Sciences* programme and developed a programme for Dental Assistants with the Faculty of Medical Sciences, St Augustine.

The Open Campus Belize worked with the Belize Ministry of Education and the Belize Board of Teacher Education in developing a Certificate programme in *Teacher Education*.

In St Lucia through collaboration with the Caribbean Association for Plant Science, Industry, Commerce and use in Medicine (CAPSICOM) and the Caribbean College of Family Physicians (CCFP), a *Basic Course in Herbs and Nutritional Supplements* was drafted. This course is intended to introduce the fundamentals of herbal medicine and provide exposure to the proper use of herbs and nutritional supplements.

The Director's office of the Open Campus Country Sites in collaboration with the Caribbean Child Development Centre spearheaded the signing of a memorandum of understanding with the Parenting Partners of the Caribbean to facilitate the offering of parenting courses through the Open Campus sites across the region. Courses have already begun in Belize, St Kitts and Nevis, Grenada, Trinidad and Tobago, and Jamaica. UNICEF agreed to fund a pilot offering of a child rights education course being developed by the Caribbean Child Development Centre.

The St Kitts Centre continued to collaborate with the Eastern Caribbean Central Bank and the Clarence Fitzroy Bryant College to mount the very popular course, *Personal Savings and Investments*. A total of 68 persons successfully completed the course this academic year: 23 graduates in the seventh cohort and 45 in the eighth cohort.

Associated work performed by course development personnel included:

- Monitoring all courses delivered on-line. This involved checking frequency of log-in (students, course coordinators and tutors), monitoring tutoring strategies, marking of assignments and posting of grades. This responsibility was passed on to the Academic Support and Delivery Unit in January 2008.
- Orienting course coordinators and e-tutors to the on-line environment. This involved conducting orientation teleconferences, providing written and oral guidelines and hands-on support as required. This responsibility was also passed on to the Academic Support and Delivery Unit in January 2008.
- Training of writers, co-ordinators and tutors assigned by the Department of Educational Studies, and CARIMAC at Mona, the School of Education, St Augustine and the Department of Management Studies on all three campuses.
- Personnel at Cave Hill continued work on the UWI Open Campus/UNDP Barbados and the OECS Distance Learning Capacity Building Programme. As part of this programme an additional 100 persons were trained in advanced negotiations. Participants were drawn from the public and private sectors as well as civil society in Grenada and St Vincent and the Grenadines. The Consensus Building Institute facilitated the training.

Alumni relations

The Heads of Open Campus Country Sites have worked closely with the alumni in each country to raise the profile of the University of the West Indies. Alumni chapters and groups in Antigua, the Bahamas, Belize, Dominica, Grenada, St Lucia, and St Vincent and the Grenadines were active in the year under review in raising funds for the Vice-Chancellor's Regional Endowment Fund during the sixtieth anniversary year.

Alumni are actively involved in other aspects of the running of the Centres, including sitting on the Advisory Committees as well as participating in activities such as awards ceremonies at each site. The UWI Centre in each country serves as the anchor and home for the alumni chapter and provides administrative and clerical support to the chapters.



UWI Dominica Alumni Meeting



Open Campus Alumni Group

3: Research and Scholarship

Research Projects

Research projects continued within different parts of the Open Campus. The Consortium for Social Development and Research was active in various fields:

- The Caribbean Child Development Centre worked on programmes related to *Children and Violence*, including a collaborative research project (with the Faculty of Education and the TMRI) on *Promoting young children's social and emotional competence and preventing aggression in basic schools*, with funding from UNICEF and the Environmental Foundation of Jamaica. Work also continued on children's involvement in gangs in Jamaica; the CCDC completed data analysis and a report on a survey initiated by the Safe Schools Programme (Ministry of National Security) on gangs in schools. The OAS requested the Head to participate in a preliminary assessment of the gangs situation in Antigua, April 14-16. This was carried out in association with a small international team, and a survey of teachers, principals and school teachers in Antigua was completed. The Centre also carried out a pilot on the benefits of nutritional supplementation to children's aggressive behaviour.
- A second research area in which the CCDC was engaged was *Children and HIV: An IADB-funded project to create an inventory and database of projects and programmes targeting HIV infected/ affected children* began in February, 2007, and was completed in December, 2007. The database was subsequently integrated into a geographic information system (GIS) and specific information on the projects and programmes displayed on a map of Jamaica. This was carried out in association with the Department of Geography, UWI, Mona, and MITS. An analysis of psychosocial support to children infected or affected by HIV was also carried out, with research trainees from the University of Michigan through the MHIRT program.
- A third area of research, on macro level issues of early childhood education (sustainability and financing, policy and curriculum development), was carried out through a grant from the Caribbean Development Bank in six Caribbean countries, and on poverty alleviation programmes through the OAS' technical transference programme, Puente in the Caribbean.

- The SWTC was involved in field research addressing an Impact Evaluation of the National Youth Service in Jamaica; Employers' satisfaction with the performance of National Youth Service Workers; the Evaluation of the Jamaica Values and Attitudes Programme; and Violence and the Social Worker in Jamaica.
- The Women and Development Unit (WAND) conducted a small research project, *Violence against Women in the Caribbean: Tools for Advocacy and Public Information* in St Vincent and the Grenadines and Barbados. One of the main findings was that in the countries under review there was no mechanism for collecting and evaluating data on women in some areas such as domestic violence and poverty levels which are critical to presenting information on issues of social justice.
- WAND collaborated with PARTICIPA Corporacion, the Venezuelan Institute for Social and Political Studies and Foundation of the Americas (FOCAL) a Canadian non-governmental organisation (NGO) and the Organisation of American States (OAS) to conduct research on the extent to which governments of selected Caribbean and Latin American countries implemented the mandates approved in *the Summits of the Americas: the Quebec summit (2001) and the Plata del Mar Summit (2005)*. Three thematic areas related to the theme of democratic governance were explored: *access to public information,*

freedom of expression and strengthening of the participation of civil society. The *Evaluation Index of Government Compliance* is a statistical representation of the progress, or lack of it, by governments concerning the level of implementation of the mandates of the summits. The four-month phase of the project was implemented in 24 Caribbean and Latin American countries. The Women and Development Unit focused on the Government of Barbados which has acceded to the mandates of the summits. Mr Michael Thomas, Research Officer in the Office of the Principal, was also involved in this undertaking and was invited to sit on the panel of experts for the thematic areas *Access to Public Information and Strengthening Civil Society Participation.*

ERIIC also continued its data collection and research activities:

- The Office disseminated copies of its publication, *Caribbean Tertiary Education Development (1996 -2006)* to over 100 institutions (regional TLIs, across the UWI, Schools, Libraries and other stakeholders) during September 2007. This special edition of its in-house magazine highlighted the work of the TLIU (precursor to the Office of ERIIC) during its ten years of operation. In an article entitled: "A Decade of Growth in Tertiary Education in the CARICOM Region: Achievements and Challenges," the various aspects of tertiary education, e.g. student enrolment; the number of tertiary institutions;

inter-institutional partnership; access challenges and maturation were examined. Forty regional TLIs collaborated with the Office in the production of the magazine by contributing institutional and statistical data relating to Student Enrolment, programme offerings, fees and Staff profiles.

- Collaboration with regional tertiary institutions continued during the year 2007/2008 in the area of data collection. In addition to institutional and statistical data, the redesigned data instrument also sought information on major institutional and professional staff development needs and programme delivery. The instrument was distributed to 94 TLIs.
- Tracer studies were prepared by the Mona Office. These studies focussed on the number of students matriculating to the UWI *via* the Associate Degree in Accounting from MIND since normal matriculation and advanced status was formalized in 2003. Data was reviewed for the academic years: 2000/01 to 2002/03 and 2003/04 to 2006/07. Curiously, it was found that more students came from MIND prior to the articulation arrangement (14) than since (9).

Other research work within the Open Campus included:

- The research unit in the Principal's office completed a study on through-put in the distance education programmes.
- Mr Michael Thomas participated in a research project sponsored by the Latin American Center for Development Administration (CLAD) and the International Development Research Centre (IDRC) of Canada to determine the potentialities of e-learning for public service training. Part of the project was to determine the courses/programmes that have actually been offered to members of the public service by distance education or e-learning. A report was submitted in September 2007.
- A two-year Edu-Link Research Project started in May 2008, sponsored by the ACP EU. It involves researchers from five universities: UWI Open Campus; the Open University of the UK; Lews College; the University of the South Pacific; and the University of Mauritius. The aim of the research effort is to explore how to employ Open Educational Resources to design and develop on-line courses. The Open Campus researchers include Professor Stewart Marshall, Director APAD, and Dr Roger Powley, Special Projects.



View of Fancy Community with which WAND is conducting research



Group in discussion at CSME Session led by Head of HLSTUEI, Ms Marva Phillips, in St. Vincent



Caribbean Child Development Centre; Children at the CCDC Centre



Students of the Social Welfare Training Centre at Certification Ceremony

Research interests

Jasmine Babb

- Growth of white-collar unionization in Barbados during 1995-2003.
- Factors influencing white-collar unionization in Barbados: with special emphasis on the Banking sector during the years 1995-2003.
- Union organizing strategy in Barbados during 1995-2003.

Ian Benn

- An assessment of the nexus between the use of technology in training and job performance in Antigua & Barbuda.
- Best practices for on-line educational service delivery.

Vilma Clarke

- Unshackled: the Struggle for Land and Patterns of Ownership in Jamaica 1830-1900 (with Dave Soares).
- Student Experiences in Part-time (Distance) Higher Education.

Olivia Edgecombe-Howell

- Sexuality and Sexual Behaviour in Pre-pubescent Primary School Children.

Adrian Fraser

- Editing a book on The 1935 Riots in St Vincent.
- Working on *A History of St Vincent and the Grenadines*

Gillian Glean Walker

- Annotated Index to *Grenada Newsletter*.

Curtis Jacobs

- A history of chattel slavery (a project funded by UNESCO for the Barbados Museum and Historical Society).
- *The Last Five Hundred Years: A History of Trinidad and Tobago, 1498-1998* (on commission from Macmillan Caribbean).
- *A History of Tobago* (in collaboration with **Michael Thomas**).

Luz Longworth

- Tracer study of the placement of graduates from the Bachelor's of Business Administration of the University of Belize.
- Leadership in the On-Line and Distance Learning Environment.

Olabisi Kuboni

- Developing a profile of the UWIDEC on-line learner.
- Analysis of student support systems for the UWIDEC on-line learner.

Hazel Simmons-McDonald

- Continued with the longitudinal *Vernacular Education* Project in St Lucia and collaborated with Dame Dr. Pearlette on the writing of materials in French Creole for use in an experimental instructional programme.
- Began the second phase of the *Attitudes to Language* programme with a larger sector of the St Lucian population.

Conferences, lectures, and workshops

Various elements in the Open Campus were responsible for conferences and public lectures:

- The second British Virgin Islands Country Conference was held October 23-24, 2007, with the theme: *Society in Progress: Multidisciplinary Perspectives*. Eleven scholarly presentations were made over the two days of meetings.
- The CCDC co-chaired, with SALISES, the 2007 Caribbean Child Research Conference, October 23-25, 2007. The Conference included over 50 papers from 10 Caribbean countries, with others from Brazil, Colombia, Mexico and Venezuela.
- The CCDC also hosted the annual meeting of the Latin American and Caribbean network of Childwatch International at the Centre on October 25. It also hosted a Board meeting of the same organisation in Trelawney, Jamaica.
- A third inter-regional teleconference, supported by UNESCO, was held on September 28, focussing on Child Rights issues and transmitted through the UWIDEC system.
- The CCDC conducted a workshop to present the findings of an IADB-funded project to create an inventory and database of projects and programmes targeting HIV infected/affected children and introduce the database to stakeholders on 27 November 2007.
- The HLSTUEI collaborated with the Friedrich Ebert Stiftung Jamaica, and the Inter-American Regional Organisation of Workers in hosting a Workshop in February at the Shaw Park Hotel, St Ann. The theme of the workshop was *Empowering Women*.
- It also helped to organise a Symposium in honour of Sir Frank Walcott, *Celebrating a Trade Union Legend*, which was held September 16-18, 2007, in Barbados, in collaboration with the Open Campus, Barbados, and the Barbados Workers' Union, with support from the office of the Principal, UWI Cave Hill. September 19 was reserved for a youth forum, which was co-ordinated and chaired by Mr Lincoln Williams of the Social Welfare Training Centre and addressed by the Chairman of the Caribbean Youth Council.
- To mark the 60th anniversary of the University, the Open Campus hosted workshops in several countries including Anguilla, Montserrat, St Lucia and Dominica.

- The HLSTUEI, with support from the OCCS, presented a series of lectures entitled *Forever indebted to women: Women and the Regional Trade Union Movement*. The inaugural lecture was held in St Kitts, Nevis in honour of Mrs Anne Liburd on November 1, 2007, and given by Dr Judith Soares of the Women and Development Unit. Other lectures held in the year were:
 - **Bahamas:** *Forever Indebted to Women: They Carry the Burden of Globalization*, by Professor Lynn Boles, University of Maryland, USA., on 20 February, 2008.
 - **Belize:** *Forever Indebted to Women: In Spite of their Difference*, by Ms June-Ann Castello, Centre for Gender & Development Studies, UWI, Mona, on March 18, 2008.
 - **Dominica:** *Forever Indebted to Women: The Power of Caribbean Femininity*. Graduate Studies, UWI, St Augustine on April 24, 2008.
 - **Montserrat.** *Forever Indebted to Women: Union Women Confronting Globalization*, by Dr Judith Soares, WAND, School of Continuing Studies, UWI, Barbados on May 14, 2008.
- The Open Campus, Dominica, hosted the second Dame Eugenia Charles Distinguished Lecture: *Eugenia Charles and the Problem of Leadership in the Caribbean*, delivered by Professor Alan Cobley, Faculty of Humanities and Education, UWI Cave Hill.
- Dominica also launched the *Dr Bernard A. Sorhaindo Memorial Lecture Series*, in collaboration with the UWIAA Dominica Chapter, the Dominica Medical Association and the Dominica Social Security. The lecture, *Occupational Respiratory Diseases*, was held on July 24, 2008 at the Fort Young Hotel and delivered by Dr Sunder Sandur, of the Department of Medicine, Yale School of Medicine.
- The SWTC organised a number of seminars on *Working Effectively with Parents, Securing Social Justice in a Global World, Capacity Building in Project Cycle Management-Basic Proposal Writing, and Financial Management Skills for NGOs*.
- The Open Campus in collaboration with the Institute of Caribbean Studies (ICS), Faculty of Humanities and Education, Mona, hosted a screening and lecture by Steven Torriano Berry, Professor of Film and Television Production at Howard University, on June 3, 2008 at the Mona Campus. A highlight of the evening was the screening of excerpts from one of Professor Berry's most recent projects, the first Belizean television dramatic series "Noh Matta Wat!" These excerpts framed a discussion about his experiences in developing a community-based approach to film and television production in the USA and Belize.

Post-graduate supervision or examination

Stewart Marshall examined the following theses:

Fouad K Shiblaq, (2007). *ICT in rural New Zealand: The Miranda case*. Master of Computing dissertation. Unitec, Auckland, New Zealand.

Sriram Arutchelvan, (2007). *The role and effectiveness of electronic media in higher education with special reference to Tamil Nadu*. PhD Thesis. Anna University, India.

Zulkefli Bin Ibrahim, (2007). *Impacts of Kedaikom on community building in the underserved community*. PhD Thesis. University of Malaya, Kuala Lumpur, Malaysia.

Julie Meeks Gardner supervised the following post-graduate students:

Susan Chang-Lopez, PhD candidate in Psychology: Degree was completed and the candidate successfully defended the thesis.

Krishta-Gaye, MSc (Nutrition) successfully completed her project report and was awarded her degree.

Uki Atkinson, MPhil candidate in Social Policy, continued work on her thesis.

Marsha McIntosh, MEd candidate (Leadership in Early Childhood) continued work on her project.

Vanessa White entered as a PhD (Nutrition) candidate

Alia Vaz entered as MPhil candidate.

Luz Longworth supervised the practicum for five students from the Belize Cohort of the International Masters in Business Administration offered through the Cave Hill School of Business.

Hazel Simmons-McDonald supervised the following post-graduate students:

Hélène Zamour, PhD candidate in Cultural Studies; successfully defended her thesis *Music and Dance in the French Caribbean Islands from the Colonial Times to the Present Day* in 2008.

Patricia Saul, PhD candidate in Applied Linguistics, who completed her thesis and submitted it for examination.

Travis Weeks, MPhil candidate, Cultural Studies, who completed his thesis and submitted it for examination

Janice Jules, MPhil candidate Applied Linguistics, who completed her thesis and submitted it for examination.

She also continued to supervise two candidates for the each of the PhD and MPhil Degrees and two for the Masters degree.

Publications and Presentations

Publications

In 2007, a volume celebrating over 50 years of outreach at the University, and written by three members of the Open Campus, was published by the School of Continuing Studies at Mona:

Fergus, Howard, Lennox Bernard and Judith Soares (2007). *Breaking Down the Walls: An Evolution of the Extra-Mural Department: The University of the West Indies 1947-2000*. Mona: The School of Continuing Studies.

The year also saw the publication by the Commonwealth of Learning in 2008, both in print and on-line, under a Creative Commons license, of a book largely by members of the Open Campus:

Stewart Marshall, Ed Brandon, Michael Thomas, Asha Kanwar and Tove Lyngra (eds.) (2008). *Foreign Providers in the Caribbean: Pillagers or Preceptors?* Vancouver: Commonwealth of Learning.

Among its 11 chapters, the following were written by OC staff:

Stewart Marshall and Christine Marrett, Prologue: External Providers of Tertiary Education in the Commonwealth Caribbean, 1-12.

Michael Thomas, External Tertiary Education Providers in Barbados, 13-36.

Marcia Potter, External Tertiary Education Providers in the British Virgin Islands, 53-60.

Deborah Ann Chambers, External Tertiary Education Providers in the Cayman Islands, 61-78.

Christine Marrett, External Provision of Tertiary Education Through Institutional Collaboration in Distance Education in the Commonwealth Caribbean, 135-146.

Stewart Marshall, Epilogue: The Global and the Local, 147-155.

Two other chapters represent the work of **Carlton Mills**, Honorary Representative in the Turks and Caicos Islands.

Other books, chapters, and articles

Lyndon Baptiste

Baptiste, Lyndon (2008). Perfect PHP pagination. *Sitepoint* 30 Nov., 2007. PHP & MySQL Tutorials. 17 Oct., 2008 <<http://www.sitepoint.com/article/perfect-php-pagination/>>.

Adrian Fraser

Fraser, A. (2007). Service for the Rededication of the Kingstown Methodist Chapel, in the *Commemorative Magazine* to mark the restoration and rededication of the Kingstown Methodist Church, October 2007. (This article was commissioned by the Methodist Church, Kingstown.)

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On some limitations of institutional rationality, read at the 4th Cave Hill Philosophy Symposium, 29 February 2008.

Gracelyn Cassell

Movements from Montserrat: Impact of Migration to the BVI in the Wake of the Volcanic Crisis, read at the BVI Country Conference October 22-23, 2007.

The University of the West Indies and the Management of the Volcanic Crisis in Montserrat, read at the Conference 'Mieux Connaitre la Caraïbe,' part of the Semaine de la Caraïbe held in Raizet, Guadeloupe from April 28 to May 2, 2008.

Adrian Fraser

The History, Society and Economy of St Vincent and the Grenadines, at the Caribbean Media Library, (La Médiathèque Caraïbe) in Basse-Terre, Guadeloupe, November 13, 2007.

English-French West Indian Cooperation – Obstacles, Perceptions of Each Other and Possibilities to Overcome

Problems of Non-cooperation, lead presentation at the Antilles-Guyane University, Guadeloupe, November 15, 2007.

Curtis Jacobs

The Barbados Workers' Union at the politics of Barbados, 1961-1986, at the Frank Walcott Symposium, organised by the Hugh Lawson Shearer Trade Union Education Institute and the Barbados Workers' Union, September, 2007

with **Adrian Fraser**, *Emancipation*, a presentation at the 'Antigua and Barbuda Literary Festival' in November, 2007.

Fédon's Rebellion in Grenada, 1795-96, at the conference on *War, Empire and Slavery* at The University of York, May 2008.

The Carys of Massachusetts and Grenada 1772-1810, presented *in absentia* at the Dublin Seminar for New England Folklife, *New England and the Caribbean* in conjunction with Boston University's Program in American & New England Studies, Deerfield, Massachusetts, June 13-15 2008.

Olabisi Kuboni

Bridging the tutor-student divide in online tutoring: the case of the UWI's distance programme, presented at eLearning Africa, Accra, Ghana, May, 2008.

Towards the design of a decentralized support system for online learners, presented at Fifth Pan-Commonwealth Forum on Open Learning: *Access to Learning for Development*. University of London, UK, July, 2008.

Christine Marrett

Collaboration in distance education among tertiary level institutions in the Commonwealth Caribbean, presented at the 2nd International Management Conference organised by the UWI Cave Hill Department of Management Studies, Barbados, November 18-20, 2007.

Cross case analysis of collaboration in distance education in the Caribbean: Some Implications, presented at the CARICOM Consultation of Collaboration in Distance Education among Caribbean Tertiary Level Institutions, St Lucia, November 27-29, 2007.

The **CCDC** made 5 presentations at the Caribbean Child Research Conference, in October.

1. Lewis, K.G., **Meeks Gardner, J., Thomas, J.** *Feeding styles of urban Jamaican mothers and the effect on their children's nutritional status.*

2. Petteway, R., Brand, E. *Psychosocial programming for HIV/AIDS affected and infected children in Jamaica.* (The presenters were students visiting the CCDC.)
3. **Thomas, J.,** Irwin Carby, N. *Documenting HIV/AIDS intervention programmes for Jamaican children.*
4. Charles, L., **Gallimore, H.** *Costs, financing and sustainability of the early childhood sector in Anguilla and Belize.*
5. **Meeks Gardner, J.,** Powell, C., Lewis, Y., **Thomas, J.** *Interventions to reduce aggression among young children: a pilot study.*

Julie Meeks Gardner

Health, Nutrition and Child Development, at the 21st Annual Conference & Exposition of the Scientific Research Council, held Nov. 20-22, in Kingston.

Violence against Caribbean Children: What can be done? - Technical Session 8 CARICOM Secretariat 12th Special Meeting of COHSOD (Children), 17-19 March 2008, Georgetown, Guyana.

She was also invited to participate as a member of the Caribbean consultant team for the Organization of American States consultation on violence in the Caribbean, Montego Bay, March 6-7, 2008.



Professor Julie Meeks-Gardner delivering lecture

Francis Severin

A Factor Analytic Study of Subject Choice among a Sixth Form Sample of Jamaican Students with particular reference to the Natural Sciences, at the Biennial Cross Campus Conference in Education, The University of the West Indies, School of Education, St Augustine Campus, Trinidad and Tobago, April 23-26, 2007.

At a Distance or Distant? Some Thoughts on Student Services for Distance Students and Implications for HRD, at the Seventh Annual Conference of the Association of Caribbean Higher Education Administrators (ACHEA), Barbados, July 4-7, 2007.

Hazel Simmons-McDonald

Revisiting notions of 'deficiency' and 'inadequacy' in Creoles from a vernacular education perspective. Keynote address presented to the joint conference of the Society for Caribbean Linguistics and the Society for Pidgin and Creole Languages, Cayenne (French Guiana), July 2008.

Veronica Simon

Multiple Intelligences: How a Performing Arts Curriculum Impacts on Academic Performance, presented at the Ministry of Education District 6 Teacher Development Workshop, St Lucia.

Judith Soares

Forever Indebted to Women, the Inaugural HLSTUEI Regional Lecture Series on Outstanding Caribbean Trade Union Women, in St Kitts/Nevis on November 1, 2007.

A second lecture, the fifth in the same series, was delivered in Montserrat on May 15, 2008.

Banks as Financiers in Small Island Economies: Where Does Development Fit?, on May 29, 2008, in the Commonwealth of Dominica.

Joan Thomas

The Relationship between Parenting Strategies and Children's academic achievement and behavioural outcomes, at the second *Child Rearing in the Caribbean* Conference held in Fortlands, St Kitts, June 23-26, 2008.

Michael Thomas

Women and ICT for Open and Distance Learning: Some Formal and Non-Formal Approaches- Experiences and Strategies from the Caribbean, at the Canadian Association for Distance Education (CADE) and the Association for Media and Technology (AMTEC) 2007 International Conference, Winnipeg, Manitoba, Canada, May 12-16, 2007.

Lincoln Williams

Research Findings - Violence and the Social Worker in Jamaica, at the International Association of School of Social Work Conference in Durban, South Africa, July 20-26, 2008.



Students at orientation session at an Open Campus site

4: Library and Information Services

While recognising the central place of library and information services within the mandate of the Open Campus, the Campus had to survive its first year without a substantive Campus Librarian in place, and thus without overall co-ordination of the various libraries within OCCS and the CSDR. In preparation for a more active role of the Libraries throughout the sites, four Librarians from within the former SCS attended the 13th Off-Campus Library Services Conference in Utah in April 2008.



The Women and Development (WAND) Library, Open Campus Consortium for Social Development and Research.

Other highlights from among the libraries include the following.

The Library at the Open Campus St Lucia site was honoured to be donated the Roderick Walcott Papers; a grant of US\$18,000 was received from UNESCO to assist in housing the collection.

Once again, the library at the Open Campus St Kitts and Nevis benefited from a generous donation of books from the following sources:

- Alan Moss Ltd., Barbados, mostly for the St Kitts & Nevis Collection of indigenous works and works by natives of the Federation.
- Finalizing BEd student, Mrs Carlene Corlette, also donated a total of 25 titles to the library. Many of these titles were added to the collection for general use by students.
- Professor Martin Dupuis, Dean of Honours Programme at UCF, also contributed books to the stocks.

The CCDC Library/ Resource Room participated in the following activities:

- Presented a poster and workshop at the Association of Caribbean University, Research and Institutional Libraries (ACURIL) conference held in Montego Bay, Jamaica from June 1-6, 2008. Funding was received from the School of Graduate Studies and Research, UWI.
- CCDC joined the Scientist without Border database. The venture aims to address health and other problems in the developing world by bringing together scientists from disparate specialities, organizations, and locations.
- Providing technical assistance to the Environmental Foundation of Jamaica (EFJ).
- Maintained CCDC as a supporting member of the WWSF Women's Summit Foundation for the 2008 programme, *World day: prevention of Child Abuse*. WWSF has more than 922 coalition members and partners. The objective of the World Day campaign is to raise visibility, mobilize participation and help make prevention of child abuse a global priority.



Staff Group at Open Campus Retreat in Jamaica, July 2008

5: Tertiary Networking

Initiating and establishing collaborative arrangements

During the period under review, a total of nine institutional visits were undertaken to regional Tertiary Level Institutions to update officials on the progress made over the past year, hear from the institutions as to how the office of ERIIC might assist in institutional development, and identify additional areas of collaboration. The needs revealed in these discussions are indicated in Table 4, overleaf.

Collaborative arrangements with regional TLIs

The Office facilitated several partnership arrangements between the UWI and regional TLIs over the review period. These were achieved as a result of intra-institutional collaboration with UWI Faculties, the Board for Non-Campus Countries and Distance Education, the Pro-Vice-Chancellor & Principal, Open Campus, and the Board for Undergraduate Studies (BUS).

Six arrangements were finalised, with four institutions:

H. Lavity Stouff Community College (HLSCC), British Virgin Islands: The HLSCC was granted approval to deliver

the final 2 years of the Cave Hill School of Education's BED degree in a two-plus-two arrangement.

Excelsior Community College (EXED), Jamaica: Normal Matriculation status was approved for graduates of the *Certificate in Library Technical Studies Systems* at the Excelsior Community College.

Jamaica Constabulary Staff College (JCSC): Approval was given to the Jamaica Constabulary Staff College to deliver the UWI Level I of the BSc in *Public Sector Management*.

St Vincent & the Grenadines Community College (SVGCC): The College gained approval to deliver the UWI Level I of the Social Sciences BSc degree from the 2008/2009 academic year.

It also received approval for a two-plus-two Articulation Agreement of the CTO *Hospitality Associate Degree Programmes* with the UWI BSc. *Tourism and Hospitality* programme.

Additionally, graduates of the College's *Tourism & Hospitality Associate Degree programme*, prior to 2008, will also benefit from articulation arrangements with the UWI provided certain conditions are met.

Table 4

	Areas of need/collaboration	Institutions indicating interest
1	Articulation of Associate Degrees (with credit & exemptions)	COSTAATT, SALCC, STVGCC, TCICC
2	Design and delivery of On-line courses/On-line Masters Programmes	CFBC, DSC, STVGCC, TCICC
3	Development of Associate Degrees in Natural Sciences/Business/Electronics/Paralegal Studies/ Electrical Installation and Construction	CCDU, CFBC, DSC, TCICC
4	Delivery of UWI BEd./Dip. Ed.	ASC, DSC, TAMCC
5	Training of Laboratory Technicians	DSC
6	Delivery of UWI Preliminary Natural Sciences Programme	CFBC, SALCC
7	Training in the use of a Learning Management System	CFBC
8	Development of College Preparation/Access Courses (in the Natural Sciences)	CFBC, SALCC, TAMCC,
9	Two-plus-two arrangement with the Associate Degree in <i>Education</i> and UWI BEd.	CFBC
10	Delivery of UWI Bachelor's in Nursing/Pharmacy	ASC, TAMCC, TCICC
11	On-line postgraduate in Natural/Social Sciences; A degree in <i>Technical Studies</i> ; Two-plus-two <i>Hospitality and Tourism</i> arrangement with UWI	TAMCC
12	Delivery of Bachelor's Degree in <i>Early Childhood Education</i>	STVGCC
13	Expanded access to cross faculty courses in <i>Language Arts</i> for persons with BEd.; BEd. in <i>Testing and Measurement, Mathematics, Science and Information Technology</i> ; Re-introduction of Inter-Library Loan Scheme	SALCC
14	Assistance in the delivery of basic Technical and Vocational Programmes	CCDU
15	Timely response to DEC students; greater UWI presence; Programmes: BSc. <i>Banking & Finance</i> ; <i>E- Governance</i> ; <i>Health Science</i> ; post-graduate Education (<i>Curriculum Development</i>)	TCICC
16	Training needs: Staff Development, Social Work, Leadership, Sports Education & Administration, Cultural Studies	TCIYA

ASC - Antigua State College; CFBC - Clarence Fitzroy Bryant College, St Kitts/Nevis; CCDU - Community College Development Unit, Anguilla; COSTAATT - College of Science, Technology and Applied Arts of Trinidad and Tobago; DSC - Dominica State College; SALCC - Sir Arthur Lewis Community College, St Lucia; STVGCC - St Vincent and the Grenadines Community College; TAMCC - T. A. Marryshow Community College, Grenada; TCICC - Turks and Caicos Islands Community College; TCIYA = Turks and Caicos Islands Youth Agency.

Work was undertaken with 15 institutions throughout the region on similar articulation issues.

- **Antigua State College (ASC):** The ASC expressed an interest in franchising the UWI's BEd. *Nursing* degree, Post-graduate Diploma in *Education* and assistance from the Eastern Caribbean Joint Board of Teacher Education for teachers of Music. These requests were referred to the relevant UWI faculties.
- **Barbados Community College (BCC):** An assessment of the BCC Associate Degree in Arts (Literature courses) was undertaken by the Faculty of Humanities and Education, Cave Hill Campus.
- **Dominica State College (DSC):** In February 2008 the Office received an indication of interest from the DSC to deliver the UWI School of Education's BEd. programme by September 2009. Discussions were begun and are continuing with the College and UWI faculty in this regard.
- **T. A. Marryshow Community College (TAMCC), Grenada:** The Office facilitated an assessment visit to TAMCC after the College expressed its desire to partner with the Cave Hill School of Education in delivering the post-graduate Diploma in *Education* programme. Recommendations that the College's request be approved were forwarded to the Board for Graduate Studies in April 2008.
- **Bethlehem Moravian College, Jamaica:** Bethlehem Moravian College indicated an interest in delivering the BEd. in *Literacy Studies* for the academic year beginning September 2008. The assessment took place on May 15, 2008. For the most part the Institution was ready except for the acquisition of journals. The Department of Educational Studies, Mona, and the College were to work out satisfactory financial arrangements.
- **College of Agriculture, Science and Education, Jamaica:** This institution expressed an interest in franchising the BSc. *Nursing* (generic).
- **Council of Community Colleges of Jamaica (CCCJ):** The Council of Community Colleges of Jamaica has expressed interest in collaborating with the UWI through the articulation and/or delivery of the University's programmes as follows:
 - (i) The Associate of Science (ASc) Degree in *Library Studies* for normal matriculation and advanced placement. The assessment was completed by the UWI Department of Library and Information Studies (DLIS) and the following recommendations were made: (1) A collaborative effort between CCCJ

and the UWI DLIS was suggested in order to adjust the Associate Degree to enhance its content, resource requirements and examination matters. (2) The delivery of the UWI DLIS Level I BA in Library and Information Studies has also been recommended to the CCCJ.

(ii) The Associate of Science (ASc) Degree in *Management Information Systems* for normal matriculation and advanced placement. The paper scrutiny was completed and a report submitted to ERIIC in June 2008. The Department of Mathematics and Computer Science, Faculty of Pure and Applied Sciences (FPAS), indicated that the CCCJ Associate Degree in MIS was not equivalent to the initial two years (Preliminary and Level I) of the programme at UWI. The UWI assessors recommended that the proposed programme be considered a recognized alternative pre-requisite for accessing the first year courses. The FPAS proposed a collaborative effort with the CCCJ to review the programme in order to enhance its content and address areas of concern.

(iii) The articulation of the CCCJ Associate Degree in *Business Studies* for matriculation and advanced placement. The assessment of this degree was begun and continues.

- **Franciscan College, Jamaica:** This institution expressed an interest in a partnership arrangement with the UWI.
- **Jamaica Constabulary Staff College (JCSC):** The Jamaica Constabulary Staff College expressed its interest in delivering Level I of the BSc in *Social Work*. An institutional assessment was undertaken after which the decision was taken for the College and the UWI to design a Certificate in *Social Work (Special)*, similar to what was undertaken for the Certificate in *Public Administration (Special)*.
- **Knox Community College, Jamaica:** Knox Community College indicated an interest in delivering the BEd in *Literacy Studies* for the academic year beginning September 2009. ERIIC and the Department of Educational Studies conducted an institutional assessment on March 28, 2008. Recommendations for upgrade were made and the Office is waiting upon a response from the College.
- **Moneague College, Jamaica:** Moneague College requested the delivery of the UWI Level I BSc. *Social Work* for the academic year beginning September 2008. The institutional assessment was completed on May 9, 2007. In response, the College presented an updated institutional report for consideration regarding the upgrading of its facilities. Faculty approval was granted for the College to commence delivery of the programme

in the academic year 2008/09, pending formal approval from BUS.

- **Portmore Community College, Jamaica:** Portmore Community College requested the delivery of the UWI Level I BSc *Social Work*. ERIIC began liaising with the Faculty of Social Sciences, Mona Campus, in this connection.
- **B&B University College (B&B), Jamaica:** A request to deliver the Level I BSc *Public Sector Management* could not be facilitated due to resource constraints; the Dean referred B&B to the UWI Open Campus. The B&B met with the UWI School of Continuing Studies (SCS) regarding the franchise of its Associate Degree programme and was informed that the SCS was working on reviewing the Associate Degree programmes and would be better able to respond to the request by December 2008.
- **St Vincent and the Grenadines Community College:** This College's AD in *Psychology* was forwarded to the faculties of Social Sciences and School of Education Cave Hill to be assessed for matriculation and exemption with credit.
- **College of Science, Technology and Applied Arts of Trinidad & Tobago (COSTAATT):** The College's interest in the articulation of its Associate Degrees in *Information*

Technology, Business Studies, Psychology and Literatures, and English with UWI programmes remained alive. The Office did not receive the relevant documentation from COSTAATT to begin the assessment.

Franchise programmes

The Office of ERIIC stood ready to assist with existing franchise programmes. In the year under review 564 students were enrolled in various franchised degree programmes and another 250 in Social Science Certificates, as shown in Tables 5 and 6.



Open Campus students able to access Open Campus programmes Anywhere, Anytime

Table 5: Enrolments in franchised degree programmes

	ASC	CFBC	SALCC	CCLCS	BTCC	EXED	JCSC	KNOX	MIND	Total
H& E										
I	4	0	1	0	0	0	0	0	0	5
II	0	0	0	0	0	0	0	0	0	0
BEd	0	0	32	0	0	0	0	0	0	32
P&AS										
I	4	0	0	0	0	0	0	0	0	4
II	3	0	0	0	0	0	0	0	0	3
SS										
I	30	6	21	12	0	0	11	0	28	108
II	26	0	18	0	0	0	0	0	25	69
BN										
I	0	0	0	0	36	67	0	26	0	129
II	0	0	0	0	35	50	0	24	0	109
III	0	0	0	0	45	60	0	0	0	105
Total	67	6	72	12	116	177	11	50	53	564

H & E = Humanities and Education; P & AS = Pure and Applied Sciences; SS = Social Sciences; BN = BSc Nursing.

Table 6: Enrolments in franchised Certificate programmes (Social Sciences)

	B&B	JCSC	Moneague	MIND	PCC	SWTC	Total
CMS	45						45
CPA		23		27			50
CSS			14		24	117	117
Total	45	23	14	27	24	117	250

Much effort was also spent on reconsidering the various franchise arrangements that the University has with a number of TLLs. The division continued to facilitate monitoring visits (19 to ASC, CFBCC, and SALCC) and staff attachments, and the timely exchange of information between franchise holders and the University.

ERIIC also conducted a special workshop for TLLs with franchises in Jamaica on November 28, 2007. Attendees at the seminar included UWI officials: the Campus Registrar and resource persons from the Admissions, Bursary, Examinations and Student Records sections of the Mona Campus. The Head, UWI School of Nursing, and Deans of the Faculties of Humanities and Education, Pure and Applied Sciences, Dean and Administrative Officer of the Faculty of Social Sciences and officers of the Library made presentations on issues relevant to the partnership arrangements. A total of forty-three persons attended from ERIIC and senior management at Mona and representatives from the Management Institute for National Development, Brown's Town Community College School of Nursing, Knox Community College, Portmore Community College, B & B Institute of Business, the Jamaica Constabulary Staff College, Excelsior Community College and Moneague College.

In order to continue to provide the level of service required for the smooth running of the franchise programmes, key issues were highlighted and referred to the Campus for action.

Assistance to ACTI

ERIIC assisted the Association of Caribbean Tertiary Institutions in developing a project proposal for submission to the Caribbean Development Bank. The proposal, *Harmonization and Articulation of Associate Degree Programme to be offered by Regional National/ Community Colleges*, will benefit graduates of Programmes of regional TLLs in the OECS, Bahamas, Barbados, Belize, Cayman Islands, Guyana, Jamaica and Trinidad and Tobago. The harmonized Associate Degree programmes in *Business Studies, Modern Languages, Information and Communication Technology, Natural Sciences*, and *Auto Repairs* will be articulated with the programmes of regional universities. The duration of the project is 3 years.

Two-plus-two Associate Degree project

ERIIC developed a proposal for a two-plus-two Associate Degree programme arrangement between regional TLLs and UWI. The aim of the project is to develop core curriculum for three Associate Degrees in *Social Sciences, Natural Sciences* and *Technology* to enable transfer with advanced placement into the UWI undergraduate programmes.

CARICOM consultation on distance education

The Caribbean Universities Project for Integrated Distance Education (CUPIDE), which began in January 2003, officially concluded in December 2007. The goal of the project was to develop the human resources within the Caribbean region through enabling each of the five participating universities (University of the West Indies, University of Technology, Jamaica, University of Guyana, Anton de Kom University of Suriname, and Université Quisqueya, Haiti) to develop and deliver quality distance education programmes using Information Communication Technologies. One of its last activities was to help organise a three-day CARICOM consultation on collaboration in distance education among tertiary level institutions which was held in St Lucia in November 2007. In the consultation there was a clear consensus that, despite the challenges of distance, and social, cultural and infrastructural disparities, Caribbean tertiary level institutions must foster greater collaboration to sustain economic viability in education region-wide. There needed to be greater synergies in programme offerings and delivery mechanisms especially in distance education, using the technologies being made available in the telecommunications sector. Participants agreed that identification of the relevant

policies to rationalize and standardize the sector rested with institutions but the formulation of a workable framework should be a responsibility of CARICOM as the engine of the Caribbean Single Market Economy. Areas for attention included but were not limited to:

- Formulation/adoption of appropriate models of collaboration set within a policy framework.
- Development of strategies for achieving best practices in distance education.
- The need for support from the leadership and administration of the institutions.
- Timely training in the development and delivery of distance education based on the various modalities.
- Coordination of umbrella relationships between regional institutions for garnering funding from donor agencies.
- Support in procuring cost effective, available technological infrastructure and deployment to all institutions.
- Encouragement and facilitation of the incorporation/adaptation of available technology.
- Combination of existing quality assurance (QA) standards and rework or introduction of new provisions in QA to produce appropriate cultural content.
- Provision of standards for assessment to evaluate the different mix/modalities of delivery methods in distance education.

- Identification of a minimum standard level that ensures international recognition and acceptance of an institution, its programmes and its graduates.
- Establishment/coordination of clear accreditation guidelines, regional bodies.
- Development of Communities of Practice especially among the technical support expertise for on-line learning based on the open source software, Moodle.

A recurring concern was the high cost of bandwidth in the region.

The groundwork provided by CUPIDE was lauded. The Caribbean Knowledge and Learning Network (CKLN) was identified as an important entity for building on the achievements of CUPIDE and for fostering collaboration.



Head of St. Vincent and the Grenadines Site, Dr. Adrian Fraser, with Head HLSTUEI, Ms Marva Phillips at CSME workshop in St. Vincent

6: Social Development

Among CCDC's various activities, the following may be mentioned:

- the hosting of the CaribECD website, which links practitioners, researchers, parents and others interested in early childhood issues across the Caribbean (<http://www.uwi.edu/opencampus/caribecd/default.aspx>).
- training in the new early childhood regulations and standards for its tenant, *Kids on Campus* and *Wonderworld* early childhood institutions. *Kids on Campus* is a tenant at the CCDC, and the proprietor also manages *Wonderworld*. Staff from these institutions had not participated in the sensitization workshops previously organized by the Ministry of Education.
- serving as administrative hub of the Children's Issues Coalition.
- The Head, CCDC, continued to co-ordinate the UWI team advising on the OAS social development/ poverty reduction programme, *Puente in the Caribbean*. Activities included hosting a meeting of the Jamaican partners to discuss roles and expectations (November 2) and participating in the internship held in Chile, November 12-21, 2007. This took the form of workshops and field visits so that the Caribbean participants expected to carry out the transference programme in their respective countries could have direct experience of the programme activities, successes and challenges in Chile.

- hosting a launch of the International Child Development Steering Committee's Lancet Series on child development in developing countries on October 22, in association with the Vice Chancellor's Office. The Head attended a meeting of the Steering Committee held in Bellagio, Italy October 1-6, 2007. At this meeting, the former Steering Committee re-convened as the International Early Child Development Committee (IECDC). A suggestion was made to develop a secretariat for this committee to be hosted in a developing country; the UWI members proposed CCDC. With the Vice-Chancellor's support, a proposal was submitted to the group for consideration.

Considerable socially relevant action and interventions also came from the Women and Development Unit:

- Non-Formal Education for Community Development: St Lucia, La Pointe. The process of documenting the community development process in La Pointe was started. In relation to this project, WAND received a letter from the La Pointe Development Committee (June 19, 2008) thanking the Unit for the work it has done in the community over a period of some 12 years. The letter, reprinted as Appendix 1, highlighted some of the benefits of non-formal education.

- St Vincent and the Grenadines, Fancy: Women and ICT Project. In the Fancy community of St Vincent and the Grenadines, the Fancy Community Help Group which continued its community initiative was involved in talks with WAND and the then UWI Distance Education Centre about the possibility of expanding the existing ICT community effort. Three computers and one printer were identified by WAND in order to get the project off the ground. The project was nominated by the Women's World Summit Foundation (WSSP), Switzerland, for the *Prize for Women's Creativity in Rural Life*, which it won when the results of the competition were announced in October, 2008.

The Open Campus in Trinidad and Tobago continued its collaboration with several external certification bodies for which it provides support at the local level. The Open Campus Belize and Dominica continued their collaboration with the National Children's Home group in the offering of courses in those countries. The Open Campus St Lucia continued its collaboration with bodies such as the National Skills Development Centre in certifying hundreds of persons in areas ranging from cosmetology to computer maintenance and repairs.

60th Anniversary Celebrations

In the OCCS, planning for activities to celebrate the commemoration of the University's sixtieth anniversary dominated the first three months of the academic year, with each of the sites forming committees to develop a programme of activities commencing January 2008 to highlight the contribution of the UWI in the region and in each contributing country. Resident Tutors/Heads collaborated closely with alumni chapters and government bodies in planning and executing a busy calendar of activities, which started with the declaration of UWI day in most countries on January 7, 2008. Other regional activities included:

- The launch of commemorative stamps for the sixtieth anniversary in the Bahamas, Belize, Dominica, Montserrat, St Kitts and Nevis, St Lucia and St Vincent and the Grenadines.
- Church services in the BVI, Belize, St Kitts and Nevis, St Lucia and St Vincent and the Grenadines.
- Gala events in Antigua, the Bahamas, BVI, Belize, Dominica, Grenada Montserrat, St Kitts and Nevis.

The activities provided an excellent platform for highlighting the contribution of the University of the West Indies to each of its contributing countries and to set the stage for the introduction of the Open Campus in July of 2008.

Publishing

The School in Trinidad & Tobago continued its thrust towards publishing Caribbean works with its 43rd publication, entitled *The Green Face Man* by Dr Rosanne Kanhai.

WAND published two double issues of its newsletter, *WAND Notes*, 3&4 in December 2007 and 1&2, in June 2008.

Beginning in January 2008, the Open Campus has been distributing a regular e-newsletter *Open Letter* to all staff and many other interested persons throughout the region. Seven issues were produced up to July-August 2008.

Professor Stewart Marshal is the chief editor of the on-line journal *IJEDICT* which produces four issues a year. The journal has 1043 readers (people who have signed up to be notified when a new issue is published) and uses 159 scholars to review submissions. The acceptance rate for peer-reviewed submissions is 36.63%. The following are the six most downloaded articles published during the year under review:

Rank	Shortened title	Authors	Date posted	Downloads
26	Construct validation of ICT Indicators Measurement Scale	Akbulut, Kesim, Odabasi	10/03/07	7157
62	Teaching using information and communication technology	Bakar, Mohamed	01/30/08	5073
82	Can internet in tertiary education in Africa contribute	Bon	10/30/07	4390
91	The Internet in developing countries	Albirini	01/30/08	3935
97	Malaysian Smart Schools	El-Halawany, Huwait	07/05/08	3756
104	Teaching History using a VRML Model of Erechtheum	Eggarxou, Psycharis	10/30/07	3548

7: Structural metamorphosis

Administration

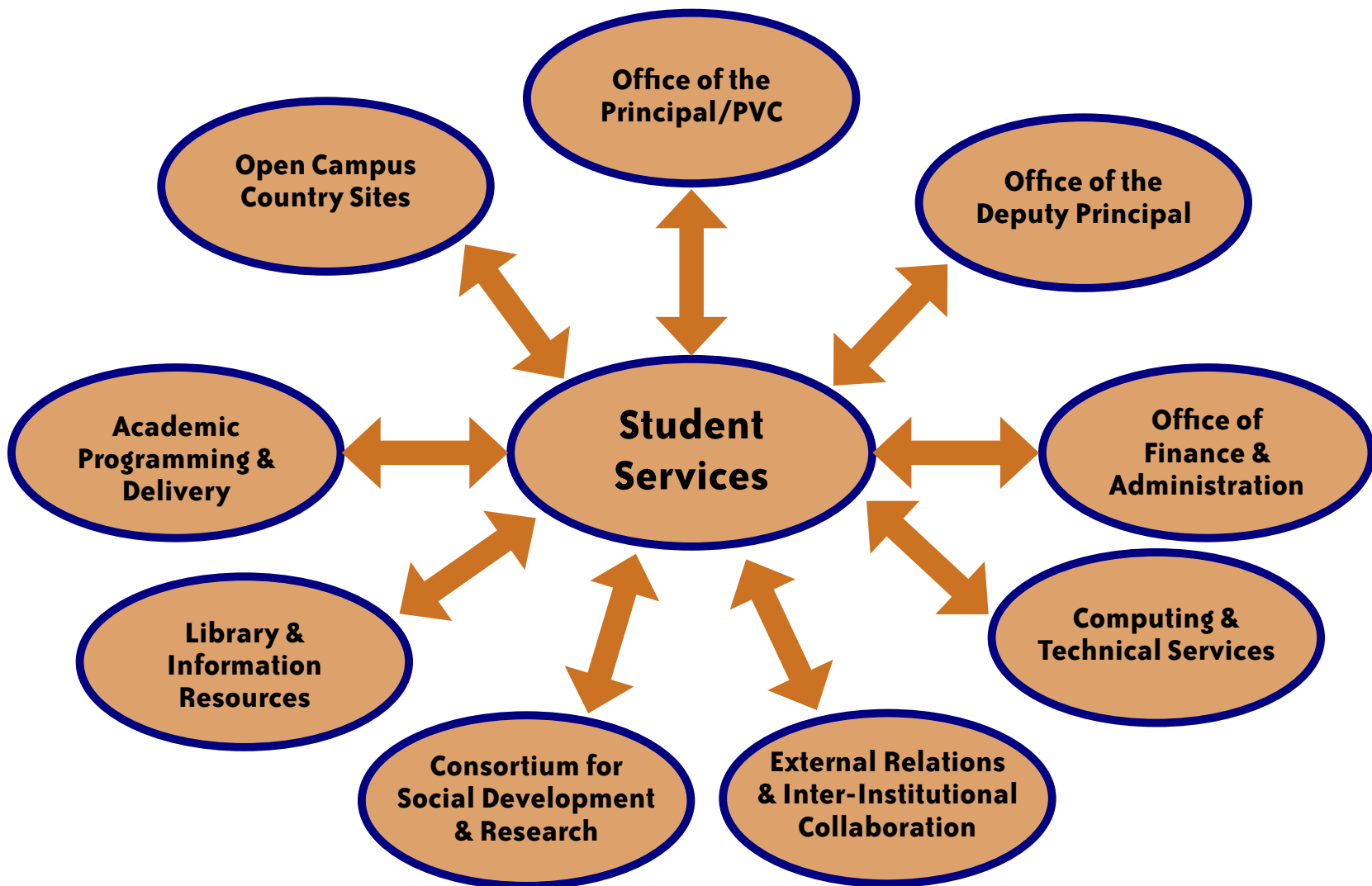
Putting students at the heart of its operations was a first priority in conceptualising the Open Campus. Another key guiding principle was the notion that structure should follow function. For an entity whose major activity would flow through digital technologies, questions of physical location, however significant in other respects, are of no concern as such, nor need historically based separations of identical functions be perpetuated. As a result, the structure illustrated on the following page was adopted.

Staff came together on a two occasions in November 2007 and July 2008. In July 2008, over 100 members of staff across the region gathered for a retreat to discuss the way forward for the Open Campus. The two day retreat was facilitated by Ms Marguerite Orane and Ulla Wycoff of Growth Facilitators on day one, and by Dr Vivienne Roberts and Mrs Luz Longsworth on day two.

Much effort was put into publicising and explaining the new directions: Appendix 2 gives a list of presentations made by senior members of the Campus during the year.

Significant changes included:

- The unification of programme development at all levels in Academic Programming and Delivery (APAD).
- The linking of several small units in the Consortium for Social Development and Research that would work more closely with APAD in developing courses while collaborating more extensively across the region in pursuit of their original developmental goals.
- The explicit identification of a library and information function.
- The unification of administrative, financial, and registrarial matters in one regional system, instead of their separate existence at three campuses and many separate sites.
- The renaming of the University Centres (formerly of the SCS and UWIDEC) to the University of the West Indies Open Campus of each country, and the change of title of the Resident Tutor/Head to Head of the Open Campus Country Site .



- The integration of all former SCS and UWIDEC sites into a new division called “Open Campus Country Sites” headed by the former Director of the SCS.

On April 25 2008 the University of the West Indies Council endorsed the administrative structure of the Open Campus and approved the following appointments.

- Professor Hazel Simmons-McDonald as Principal.
- Dr Vivienne Roberts as Deputy Principal.
- Ms Simone Augier as Campus Registrar.

The new designations for former Units were also accepted and the following people were confirmed as Directors:

- Mrs Luz Longworth, Open Campus Country Sites.
- Professor Stewart Marshall, Academic Programming and Delivery.
- Dr Julie Meeks-Gardner, Consortium for Social Research & Development.
- Dr Bevis Peters, External Relations & Intra/Inter Institutional Collaboration.

In the course of the year, applications were received and offers made for the posts of Chief Financial Officer, Campus Librarian, and Human Resources Manager. The Campus is profoundly grateful for the excellent assistance given it by Dr Judith Robinson, who served not only as consultant on the transition but then acted as Chief Financial Officer, by Mrs. Gloria Barrett-Sobers who guided us with the development of the Student Services and Registry Division, and Mrs Pat Corbin who came back from retirement to help in the Human Resources Department. The other three campus administrations, and the Centre, also gave sterling support in many varied ways to the Open Campus as it began its re-organisation.

With the kind assistance of the Mona HR Department, the Open Campus conducted productive and good-natured negotiations with the Commercial, Technical and Allied Union in St Vincent to address conditions for the ATS Staff there and with WIGUT Mona, regarding the conditions of work for the Heads of Centre.

The Open Campus would also wish to thank Professor Ralph Carnegie, and his colleagues on the Standing Committee on Ordinances and Regulations, for their painstaking revisions of the University's statutes and ordinances to accommodate the Open Campus and its sometimes unusual requirements.

Sites

One of the major challenges which continued to face the new Campus during the period under review was the inadequacy of the plant and equipment for most of its Centres. Most of the Centres have long outgrown the space available and are unable to expand significantly with the current plant.

Grenada in particular had begun actively seeking a new plant as Marryshow House is no longer able to provide adequate facilities. Other sites such as Anguilla, St Vincent, St Lucia and the Bahamas are in dire need of additional space for computer labs and classrooms.

The Open Campus Dominica suffered damage during the 2007 Hurricane season and was threatened by the undermining of the foundation by the nearby river. The latter was corrected by the Government of Dominica with technical assistance from the Faculty of Engineering, St Augustine.

With limited resources the Campus was able to upgrade the computers in Anguilla, Antigua, Belize and Montserrat but this only brought these sites up to the minimum standards required.



New sign at the St Vincent site



Open Campus Site in St. Lucia

8: Technology

The pre-existing UWIDEC Management Information System (MIS) was extended to support on-line registration for the first time in one system for all distance education students at all locations in Semester 1 2007/2008. The extended MIS was designed to be an interim solution for Semester 1 2007/2008 but was further extended to provide functionality to the end of the academic year with a plan to replace it with a new system for academic year 2008/2009 when the Open Campus began operations. This new system, named the Open Campus Management System (OCMS), would capture more completely the data needed for UWI and would provide a much better foundation than the MIS for capturing data and providing the information needs of the Open Campus for many years.

The OCMS was made available for testing in July 2008 and on August 18 2008 the student portal was released for students to register on-line for academic year 2008/2009. The staff portal was released at the same time but with less functionality than the old MIS.

A help-desk unit was set up by temporarily appointing persons to provide support for staff and students who need technical support during the admissions period,

the registration period and when they have issues using Moodle.

The IP Telephony project was assigned lower priority than the migration of the MIS to the OCMS. All technical staff time was consumed in supporting the old MIS and the migration to the OCMS to ensure that the new OCMS on-line registration system would be launched on August 18 2008. The frame relay network may still be needed up to December 2008 due to these resource constraints.

9: Finances

The first financial report for the Open Campus will be for the accounting period August 1, 2008 to July 31, 2009 since it began operations on August 1, 2008.

During the period under review (2007/2008) the financial results of the entities which are now amalgamated to form the Open Campus were incorporated in the books kept by the UWI Centre, the St Augustine, Mona and Cave Hill campuses.

10: Staff

The Open Campus mourned the loss of two members of staff who died in the course of the year, both in April 2008: Dr Phyllis McPherson Russell, who had long been associated with the Human Resource Development Unit in the former SCS, and Mr Deoraj Dave Lakhan, who worked in CATS.

Appointments

With the retirement in July of Professor Lawrence Carrington, as Pro-Vice-Chancellor, Board for Non Campus Countries and Distance Education, and Director of the School of Continuing Studies, Professor Hazel Simmons-McDonald became the new Pro-Vice-Chancellor and Principal of the Open Campus, while Mrs Luz Longworth was appointed Acting Director of the SCS in August 2007 and later confirmed as Director of the School in January 2008. As noted above, that post was later transformed into Director of the OCCS.

Other appointments in the Open Campus were:

Mr Ian Benn as Head, Antigua, on the retirement of Dr Ermina Osoba, effective Sept. 1, 2007.

Mrs Jane Bennett as Head, Belize, effective May 1, 2008 (she had been acting in this post previously).

Miss Danielle Fearon as Research Assistant, SWTC, effective March 3, 2008.

Ms Patricia Hodge as Acting Resident Tutor, British Virgin Islands, replacing Dr Marcia Potter who was seconded to the Government of the BVI for two years, effective June 1, 2008.

Mr Lauren Marsh, Research Assistant, HLSTUEI.

Ms Desna Robinson as Acting Head of the SWTC from July 14, 2008, while Mr Lincoln Williams took sabbatical leave.

Mrs Veronica Simon, as Head, St Lucia, effective August 1, 2007.

Promotions

Dr Julie Meeks-Gardner, Director of the Consortium for Social Research and Development, was promoted to the rank of Professor effective April 18, 2008.

Retirement and resignations

A notable retiree was Mr Matthew William who had been, since 1990, the University Representative and Head of Centre in the Bahamas.

Mr Lyndon Baptiste, software developer on contract, left UWIDEC in February 2008.

Mrs. Joni Hart-McKoy, Research Assistant, and Mrs. Carol Clarke – Secretary III resigned during the year.

Ms Sandria Tennant, Research Assistant, HLSTUEI left during the year.

Staff development

Cecelia Batson participated in the workshop entitled, *Keeping Family Archives*, which was offered by the W.I. Federal Archives Centre/Cave Hill Campus Archives in May 2008.

Sainia Bennett-Davis, Secretary in the HLSTUEI, who is currently pursuing a BSc in Guidance Counselling at the Northern Caribbean University, made the Deans List of that institution for the second consecutive year.

Marilyn Brown, clerical assistant, started a part-time 9 month course to obtain her CPS certification (Certified Professional Secretary) at B&B Institute in Kingston.

Denise Gaspard-Richards was awarded a doctorate.

Kisha Sawyers, Library assistant/information officer, continued her studies towards the MA in Library and Information Studies at the University of the West Indies, Mona.

Joan Thomas, Junior Research Fellow completed with distinction the semester-long post-graduate course in Monitoring and Evaluation of Social Programmes in the Department of Psychology, Sociology and Social Work.

Richard Wallen, Chief Office Attendant, successfully completed a course in Computer Fundamentals at the Mona Institute of Applied Science, UWI, Mona.

A considerable amount of training and staff development activity occurred within CATS:

- During October 8-11 2007 **Lyndon Baptiste**, **Reeve Ramharry**, and **Howard Smith** attended the Zend/PHP conference in San Francisco.
- During February 11-16 2008 eleven technicians were trained as certified instructors for the Cisco Academy IT Essentials I programme from the following locations: Bahamas (1), BVI (1), Barbados (1), Montserrat (1), St Lucia (2), St Vincent (1) and Trinidad & Tobago (4).
- **Reiza Haniff**, **Reeve Ramharry**, and **Kevin Ramsoobhag** attended the MySQL conference in California during April 14-17 2008.
- During May 5-9 2008 **Selwyn Aguilera** and **Sheldon Cardoza** attended the iDirect Virtual Network Operator training provided by the CUPIDE project.

Professional and public service of staff

Jane Bennett, Belize

- Representative, UWI, School of Continuing Studies on ATLIB (Association of Tertiary Level Institutions in Belize)
- Representative of ATLIB on the University of Belize Board of Trustees
- Member, National CXC Committee
- Member, Advisory Board for the Diploma in Youth in Development

Lennox Bernard, Trinidad & Tobago

- Member, Advisory Committee on Education

Edwin Brandon

- Taught *Philosophy of Language*, and *Problems of Knowledge*, and was part of the team teaching *Research in Philosophy*, for the Department of History and Philosophy, UWI, Cave Hill
- Maintained the website for the Cave Hill Philosophy Symposium for two symposia, August 2007, February 2008. <http://www.cavehill.uwi.edu/fhe/histphil/Philosophy/CHiPS/>)
- Review Editor for *Shibboleths*
- Review Editor for *IJEDICT*
- Maintained *tlilist* mailing list

Gracelyn Cassell, Montserrat

- Chair, The Higher Education Advisory Board
- Chair, The Education Advisory Committee
- Chair, CXC Committee
- Member, The Scholarship Committee
- Member, Board of Governors, Montserrat Community College
- Member, National Awards Committee
- Member, St Patrick's Celebrations Committee
- Member, The Recycling Committee
- Member, National Committee, Global Environmental Facility Small Grants Programme
- Member, National Training and Scholarship Advisory Committee
- On November 6, delivered the Keynote Address for the 2007 MUT Convention on the topic *Teachers Working in Service Together to Achieve Quality Education for All*.

Vilma Clarke, Jamaica Western

- Member, Association of Caribbean Higher Education Administrators (ACHEA)
- Member, Jamaica Lifelong Learning Foundation
- Member, Montego Bay Community College, Scholarship Committee
- Member, Montego Bay Chamber of Commerce

Olivia Edgecombe-Howell, St Kitts & Nevis

- Member, Social Security Scholarship Committee
- Member, Development Bank Scholarship Committee
- Member, National Drug Council
- Member, CFBC Transition Management Team
- Member, St Christopher Heritage Society
- Member, Nevis Historical and Conservation Society
- Member, Board of Education

Sharon Estwick

- Voluntary first-aider with St John Ambulance Barbados

Adrian Fraser, St Vincent & the Grenadines

- Member National Training Committee
- Member CXC National Committee
- Member of the Education Project Steering Committee
- Member of the Education Advisory Board
- writes a weekly column in the Searchlight newspaper, Kingstown, St. Vincent and the Grenadines.

Curtis Jacobs, Grenada

- Member, National AIDS Council
- Member, National Verification Committee
- Government of Grenada, Caribbean Examinations Council (CXC) National Committee
- Member, the Willie Redhead Foundation
- Part-Time Teacher of Caribbean History, Presentation Brothers' College, St George's

- Member, National Archive Committee
- Member, National Heritage Committee
- Local Tutor and 'E-Tutor' in Caribbean Civilisation, The University of the West Indies Distance Education Programme.
- Member, of Committee for the award of Scholarships by Republic Bank Limited (formerly National Commercial Bank of Grenada Limited)

Janetha Long

- Tutor (Part-time), Barbados Bible College

Heather Gallimore

- Member, National Parenting Support Commission Working Group
- Member, OAS Democratic Citizenship Education Project Advisory Committee

Jeanette Grant-Woodham

- Chairman, Council of Community Colleges of Jamaica.
- Member of Jamaica Lifelong Learning Focus Group, National Policy Framework Committee.
- Member of the Academic Board of Excelsior Community College and Advisory Board for the Tourism programme.
- UWI representative on the Council of Community Colleges of Jamaica (CCCJ).
- Trainer for Institute of Public Leadership.

Glenford Howe

- Appointed by Organization of American States to serve as Associate Editor (Caribbean co-editor) of the Inter-American Journal of Education for Democracy (IJED)
- Appointed by Organization of American States (OAS) to serve as member of the Advisory Board for the Inter-American Program on Education for Democratic Values and Practices.

Luz Longworth

- Mentor, UWI Mentorship Programme
- Member, Advisory Committee, Cave Hill School of Business
- Panelist, discussion on the UWI Open Campus and its role in Belize. KREM Radio and TV, with Hazel Simmons-McDonald, Jane Bennett and Kalilah Enriquez (Moderator), March 16, 2008
- Panelist, discussion on the UWI Open Campus and its significance for the region. Radio St. Lucia, with Hazel Simmons-McDonald, Veronica Simon and Robert Lee (Moderator), January 2008
- Chair, Open Campus 60th Anniversary Celebrations Committee

Christine Marrett

- Member, Ministry of Education's ICT in education committee.

- Chairman of the Board, Jacks Hill Primary and Infant School
- Member, UWI Mona Campus, University Township Committee
- Member, Planning Committee for planning CARCIOM Consultation on collaboration in distance education among tertiary level institutions in the Caribbean, held in St Lucia, November 27-29, 2007.

Stewart Marshall

- Chief Editor, with W. Taylor, of *International Journal of Education and Development using Information and Communication Technology (IJEDICT)*, 2007, Volume 3: Issues 1-4
- Chief Editor, with W. Taylor, of *International Journal of Education and Development using Information and Communication Technology (IJEDICT)*, 2008, Volume 4: Issues 1-4
- Member of the Editorial Advisory Board (formerly Regional Editor) of *Campus-Wide Information Systems (CWIS)* International Journal published by Emerald Group Publishing Limited, UK
- Member, Editorial Board of the *Journal of Community Informatics (JOCI)*
- Member, Editorial Board of the on-line journal *Studies in Learning, Evaluation, Innovation and Development*
- Member, Editorial Board of the *Malaysian Online Journal*

of Instructional Technology (MOJIT) - an international peer reviewed journal published by the Malaysian Educational Technology Association (META)

- Member, Editorial Board of the *Indian Journal of Science and Technology* International Journal published by from the Indian Society for Education and Environment (iSee)
- Member, International Editorial Board of the journal *Inonu University Journal of the Faculty of Education (INUJFE)*
- Member, Editorial Advisory Board, the *International Journal of Economics, Education and Development (TIJEED)* launched 2008
- Associate Editor, *International Journal of Information and Communication Technology Education*
- Member, Steering Committee for the *Informing Science and IT Education Conferences*
- Member, International Conference Programme Committee for *Communications and Information Technology in Asia (CITA)*
- Reviewer for various conferences, e.g., *The International Conference on Education and Information Systems, Technologies and Applications: EISTA*, 2007 and 2008
- Member, Editorial Board of the *Multi-cultural Education and Technology* International Journal published by Emerald Group Publishing Limited, UK (2005-7)

Julie Meeks Gardner

- Member, National Food and Nutrition Coordinating Committee, Executive Committee
- Board member, Malnourished Children's Foundation,
- Member, Advisory Board of the Office of the Children's Advocate
- Member, National Steering Committee on the Elimination of Child Labour
- Member, Research and Data Management Committee, Early Childhood Commission
- UWI representative on the CARICOM Working Group on Early Childhood

Camille Morris

- Voluntary teacher at Hope S.D.A. Church - Reading

Bevis F. Peters

- Member of the Barbados Chapter of ACTI

Marcia Potter, British Virgin Islands

- Chair, National Education Advisory Board
- UWI Representative, National Scholarship Committee
- Member, National Curriculum Redesign Project Steering Committee
- Member, National Archives Sub-Committee on Legislation & Ad hoc Committee
- Secretary, Methodist Church Education Commission

Francis Severin, Dominica

- Chair, Global Environmental Facility Small Grants Programme (GEF SGP) National Steering Committee (NSC)
- Member, Diocese of Roseau Parish Council
- Member, Caribbean Examination Council National Committee
- Member, National Human Resource Development Committee, Ministry of Education, Human Resource Development, Youth Affairs and Sports
- Public Relations Officer, President's Charities Foundation (The Foundation organizes the Annual Christmas Party for Children. The 2007 party took place at the North East Comprehensive School in Londonderry on Saturday, December 15, 2007)
- Member, GCE Advanced Level Support Programme (GASP)
- Member, National HIV/AIDS Advisory Committee

Veronica Simon, St Lucia

- Member, SALCC Academic Board
- Secretary, St Lucia National Volunteer Programme
- Member, Nobel Laureate Week Committee
- Secretary, St Joseph's Convent Board of Management
- Member, St Lucia Folk Research Centre
- Member, St Lucia Cancer Society
- writes a weekly column "UWISPEAK" in the *Nation Newspaper* in St Lucia

Hazel Simmons-McDonald

- Member of the Association of Applied Linguists (AAAL)
- Member of the Linguistic Society of America
- President of the Society for Caribbean Linguistics
- Member, Editorial Board of Caribbean Quarterly
- Founding member of the Editorial Board of *Poui*
- Member CXC Council and SUBSEC
- Moderator, English 'A' CSEC, CXC
- Board Member, Cave Hill School of Business
- Member Board of the Caribbean Knowledge and Learning Network (CKLN)
- Panellist, discussion on the UWI Open Campus and its role in Belize. KREM Radio and TV, with Luz Longworth, Jane Bennett and Kalilah Enriquez (Moderator), March 16, 2008
- Panellist, discussion on the UWI Open Campus and its significance for the region. Radio St. Lucia, with Luz Longworth, Veronica Simon and Robert Lee (Moderator), January 2008
- Several presentations on the Open Campus – its concept, purpose, structure and organisation – to government agencies, private sector enterprises and educational institutions across the region

Michael Thomas

- Vice-President of the UWI Staff Sporting Association
- Member, Vice-Chancellor's Examination Implementation Task Force

Lincoln Williams, SWTC

- collaborated with the Jamaica Golf Association (JGA) to organize the JGA/UWI Golf Classic in appreciation of UWI 60th Anniversary Celebration on July 13, 2008.

Louis Whittington

- Deputy Chairman, Board of Management, Erdiston Teachers' Training College
- Member, Association of Caribbean Tertiary Institutions' Articulation, Equivalency and Accreditation Council
- Council Member, Association of Caribbean Tertiary Institutions
- Co-ordinator, Central District of the Eastern Caribbean Conference of Seventh-Day Adventist Community Classes

Awards and honours

Several members of the OCCS received long service awards in 2007-2008. These included:

Claudia Halley – Grenada Centre (10 years)

Lisa Roche – Belize Centre (15 years)

Dr Francis Severin and Professor Julie Meeks Gardner were recognized in the 60th anniversary publication *60 Academics under 60* which highlighted outstanding young academics in the UWI.

The WAND library assistant received an ACURILEAN Stars 2008 award for work in special communities at the Association of Caribbean University, Research and Institutional Libraries (ACURIL) conference.

Dr Christine Marrett was co-recipient (with Vilma McClenan who had retired earlier) of the Gleaner Honour Award for 2007 in the category, Education and Public Service, for her “unique contribution to the development and growth of Distance Learning through the University of the West Indies.”

Appendix 1:

Letter to WAND from La Pointe Development Committee

La Pointe Development Committee

La Pointe, Mon Repos, St Lucia

Women and Development Unit of the UWI

Cave Hill, Barbados

Dear Dr. Soares, Ms. Batson- Rollock and WAND:

In expressing our gratitude we would like to highlight some of the ways in which we and the community have benefited from your consistent work.

We the women of La Pointe Development committee would like to thank you and your organization through the years. Your help has taken us from the bottom to the top. When we started in 1993, we did not have a meeting place in the community. Now that we have the school it has served as a community center. Through out the years, working with WAND has changed the lives of the community through education in different areas and by providing income generating projects which increase employment.

Sophia Serieux successfully completed the four months certificate course, "Principle and Practices of Social Work" offered by the Social Welfare Training Center of the University of the West Indies School of Continuing Studies.

The training in "Retrofitting," befitted twenty women and men, who have been using these skills learnt in constructing houses in the community as well as the country. The skills attained in the training helped in the building of the preschool.

You trained 13 preschool teachers, who run the preschools in the Micoud district, La Pointe included.

The training in food sanitation and garbage collection and disposal has helped us to be aware of health problems associated with poor preparation of food and the need for proper garbage disposal in order to protect our environment.

Thank you for educating us in gender relations and helping us build our self-esteem, self-confidence and our advocacy skills. We want

you to know that these skills helped and equipped us with skills that have used to negotiate with government for funds to build the preschool.

You also taught us how to do research and we were able do a survey of the community to assess its needs and to do a profile. We were also able to manage a research project on Women and Disasters in six communities and we have you to thank .These trainings have empowered us with skills necessary to carry our own research in our community thus generating employment.

Our children also benefited from the workshop conducted to enhance performance in the Common Entrance Examination. These students have now moved to higher level of education; UWI, Cuba and other international colleges. Moreover, the La Pointe Community Preschool students have consistently excelled at the primary school when compared to other preschools in the district.

Our health education was strengthened when we participated in a Reproductive Health Program offered by Continuing Education of the West Indies through WAND. This program had 10 modules. The three women who received training from the program returned to the community to impart the knowledge gained to others.

Other training involved; paper making, production of chips from plantain, soft toys production, which was initiated by WAND.

The La Pointe Development Committee Preschool (LPDCP) first opened its doors in September, 1997 in a building that it rented. After two years, the committee built its own building through self help, as well as assistance from WAND and Poverty Reduction Fund, which became the LPDCP. The school served from 1997-2006, having served 300 students during this period. The school was maintained and helped by WAND and the committee during these years. Most times the teachers worked without receiving a salary for long periods of time. As a result these teachers had to leave the job since they were single parents who had families to maintain.

Presently the school needs renovation and materials to start over. We are desirable of keeping the school open and we are seeking assistance from WAND to do so. According to members of the community this school had been one of the best things that happened to the community.

We the members of The La Pointe Development Committee would again like to thank WAND for its dedication to and support offered to us through the years.

Yours sincerely,

Andrey Joseph

President of L.P.D.C.

Appendix 2:

Presentations on the planning and establishment of the UWI Open Campus

Date	Title of Presentation	Presented to	Location
August 2007	The UWI Open Campus – Towards Implementation in the Context of the Strategic Plan 2007 - 2012	Executive Managers and Senior Officials, UWI.	Tobago
21-8-2007	The Open Campus of UWI	Orientation meeting for UWI Executive	
14-9-2007	Developing the Open Campus Concept	Board for Non-Campus and Distance Education	Cayman Islands
29-09-2007	Preliminary Plans for the establishment of the Open Campus	Academic	Cave Hill Campus
11-10-2007	Planning for and establishing the UWI Open Campus	School of Continuing Studies	Trinidad and Tobago
7-11-2007	An update on the planning and establishment of UWI Open Campus	UWIDEC	Mona Campus, Jamaica
8-11-2007	An Update on the establishment of the UWI Open Campus	Specialised Units	Mona, Jamaica
9-11-2007	Update on the establishment of UWI Open	School of Continuing Studies	Jamaica
13-11-2007	Promoting Access to tertiary education through an open (University) Campus	ACTI Conference on Improving Tertiary education	Cayman Islands
15-11-2007	Summary presentation on the development of the Open Campus	Academic Board, Mona Campus	Mona, Jamaica
22-11-2007	Summary presentation on the UWI Open Campus – plans for its establishment	Academic Board	St. Augustine Campus
29-11-2007	Update on the establishment of the UWI Open Campus. A summary presentation	Academic Board	Cave Hill Campus
12-12-2007	The proposed structure and Organisation of the UWI Open Campus	The Joint Board of Teacher Education	
7-01-2008	Plans for the establishment of the UWI Open Campus	UWI Open Campus Staff	Barbados

Date	Title of Presentation	Presented to	Location
13-3-2008	Progress on the establishment of the UWI Open Campus	OECS Ministers of Education	Grenada
15-4-2008	Plan for the UWI Open Campus	CTAWU and Staff of SVG Site	St. Vincent and the Grenadines
21-4-2008	Developments on the establishment of UWI Open	Staff of the Outreach Sectors / UWI Open Campus	Trinidad and Tobago
25-4-2008	Summary Report on UWIOC	UWI Council	Mona, Jamaica
26-4-2008	The UWI Open Campus: Concept, Organisation and Structure	Caribbean Association of Theological Schools	Mona, Jamaica
29-4-2008	Progress on the development of UWI Open Campus	Deans and Heads	Mona Campus, Jamaica
6-5-2008	Progress on the development of UWI Open Campus	Deans and Heads	St. Augustine Campus, T&T
8-5-2008	Progress on the development of UWI Open Campus	Deans and Heads	Cave Hill Campus, Barbados
9-6-2008	The UWI Open Campus: Structure, Organisation and Partnership opportunities	Senior Managers, Sir Arthur Lewis Community College	
10-6-2008	The UWI Open Campus: Mission	Chamber of Commerce	St. Lucia
12-6-2008	The UWI Open Campus	Students	St. Lucia
12-6-2008	UWI Open Campus: Administrative and Organisational Structure	Bursary staff retreat	Jamaica
14-7-2008	Progress on the establishment of UWI Open	Heads of Sites	Jamaica

MARCH 2009

The University of the West Indies
Open Campus

