



REF# 67/7/13 III

THE UNIVERSITY OF THE WEST INDIES
ST. AUGUSTINE, TRINIDAD AND TOBAGO, WEST INDIES

CAMPUS LIBRARIAN

The University of the West Indies (UWI) is seeking to fill the position of Campus Librarian on its St. Augustine Campus, in Trinidad and Tobago. The Campus Librarian is the most senior librarian on the Campus and this position carries overall responsibility for the administration and advancement of The University of the West Indies St. Augustine Campus Libraries in alignment with the strategic direction of the University.

The successful candidate for this position will be deeply knowledgeable about emerging library technologies and digital transformation and will use that understanding as a foundation for facilitating the continuing migration of the Libraries into a knowledge commons that integrates diverse resources, seeks opportunities for innovation, engages with stakeholders, collaborates with University units, and sustains a vibrant research and learning community.

Qualifications and Experience

A Master's degree in Library and Information Science or equivalent from an accredited institution is required. A PhD in Library Science or in any other related discipline will be an asset. The successful candidate will also possess:

- i. At least ten (10) years of professional library experience, with a minimum of five (5) years of senior managerial and administrative responsibility in an academic or research library
- ii. Direct experience with overseeing the innovative advancement of library technology and furthering the creative use of emerging technologies within the library environment
- iii. A record of research and publication in library and information science or other scholarly disciplines

Candidates with experience in directing the development of library user education programmes and tools to support the evolving curriculum and research ecosystem would have an advantage.

Experience in strategic visioning and operational planning would be considered an asset.

PERFORMANCE STANDARDS:

The responsibilities of the position are satisfactorily performed when a policy/process/protocol framework for achieving the following standards has been developed and is sustained with monitoring and continuous improvement.

- **Institutional Effectiveness:** Campus Libraries define, develop, and measure outcomes that contribute to institutional effectiveness.
- **Professional Values:** Campus Libraries advance professional values of intellectual freedom, intellectual property rights, user privacy and confidentiality, collaboration, and user-centered service.
- **Educational Role:** Campus Libraries partner in the educational mission of the institution to develop and support information-literate learners who can discover, access, and use information effectively for academic success, research, and lifelong learning.

- **Discovery:** Campus Libraries enable users to discover information in all formats through effective use of technology and organization of knowledge.
- **Collections:** Campus Libraries provide access to collections sufficient in quality, depth, diversity, format, and currency to support the research and teaching missions of the institution.
- **Space:** Campus Libraries are the intellectual commons where users interact with ideas in both physical and virtual environments to expand learning, research, and foster scholarly communication to facilitate the creation of new knowledge.
- **Management/Administration/Leadership:** The Library's Senior Management Team engages in internal and campus decision-making to inform resource allocation to meet the library's mission effectively and efficiently.

KNOWLEDGE, SKILLS and COMPETENCIES:

- iv. Excellent communication, advocacy, and interpersonal skills.
- v. Demonstrated awareness of developments and trends in the field of Library and Information Science.
- vi. Deep understanding of the evolving roles of academic libraries in higher education.
- vii. Demonstrated ability in effective budget management.
- viii. Demonstrated ability to develop, lead, evaluate and supervise a dedicated library staff.
- ix. Willingness to embrace new technologies and innovative organizational practices.

The twin island republic state of Trinidad and Tobago offers tropical, welcoming Caribbean lifestyles as well as a melting pot of languages, religions, nationalities, and cultures. Diversity is primarily due to its geographical location at the crossroads of the Caribbean, South America, and Africa. Birthed is a nation whose history is characterized by migration and an unique cultural mix. Having such a diverse cultural environment enriches the experience and fosters an inclusive and tolerant atmosphere on campus. The St Augustine Campus, located 15 kilometres from Port-of-Spain, was established when the University College of the West Indies merged with the Imperial College for Tropical Agriculture. Campus grounds boast tropical trees, rare flowering plants and botanicals which not only contribute to the aesthetic beauty of the Campus but also hold immense cultural significance as a living representation of Trinidad and Tobago's rich biodiversity and environmental heritage.

Detailed application and full curriculum vitae should be sent to the University Registrar, Office of Administration, The University of the West Indies, Regional Headquarters, Jamaica W.I., to e-mail: hrapplications@uwimona.edu.jm Three (3) referees (one of whom should be from your present organization) must be indicated. Application forms may be obtained at <http://www.sta.uwi.edu> in the Faculty & Staff, Staff Vacancies section. Further particulars including remuneration package may also be obtained at the above address. In order to expedite the appointment procedures, applicants are advised to ask their referees to send their **signed** references under **CONFIDENTIAL** cover **DIRECTLY** to the University Registrar at the above address without waiting to be contacted by the University.

The University of the West Indies thanks all applicants, however, only shortlisted candidates will be contacted.

Deadline for receipt of applications: May 27, 2024