



PROGRAMME DELIVERY DEPARTMENT  
ACADEMIC PROGRAMMING AND DELIVERY DIVISION

**Now recruiting:**  
**Graduate Course Instructors for EdD in Educational Leadership and EdD in Teaching and Learning with Emerging Technologies (TLET)**

The Programme Delivery Department is currently inviting applications for online facilitators to serve as **Course Instructors** in the following Graduate courses:

***EdD Educational Leadership***

1. EDEL8000 Leadership in a Diverse Educational Environment
2. EDEL8001 Technological Leadership
3. EDEL8002 Digital Literacy for Educators
4. EDEL8003 Organizational Systems, Theory and Contexts in Caribbean Education
5. EDEL8004 Leading and Managing Change in Educational Organizations
6. EDEL8005 Legal Issues in Education: A Caribbean Perspective
7. EDEL8006 Managing Educational Resources: Human Capital Management
8. EDEL8007 Contemporary Approaches to Educational Issues in the Caribbean
9. EDEL8008 Education Policy and Programme Evaluation
10. EDSE8000 Perspectives of Teaching and Learning in the Education System
11. EDHE8000 Perspectives of Teaching and Learning in Higher Education
12. EDSE8001 Governance and Accountability in the Education System: A Caribbean Perspective
13. EDHE8001 Higher Education Administration
14. EDSE8002 Public and Private School Financing and Resource Allocation
15. EDHE8002 Managing Educational Resources: Financial Planning and Management in Higher Education
16. EDSE8003 Trends, Issues and Challenges in General Education
17. EDHE8003 Trends, Issues and Challenges in Higher Education
18. EDRS8001 Qualitative Research Methods and Data Analysis for Education Practitioners
19. EDRS8008 Quantitative Research Methods and Data Analysis for Education Practitioners
20. GRST6900 Research Processes

***EdD Teaching and Learning with Emerging Technologies (TLET)***

1. EDCE6050 - Fundamentals of Teaching with Technology
2. EDCE6300 - ICT Infrastructure Supporting E-Learning in the Caribbean
3. EDCE8310 - Assistive Technologies Supporting Diverse Student Need
4. EDCU8400 - Designing Authentic Assessments
5. EDCU8410 - Emerging Models for Technology-Enhanced
6. EDID6150 - Design, Development and Evaluation of Digital Instructional Material
7. EDID6400 - Universal Design for Learning
8. EDID8300 - Using Simulation and Gamification to Increase Student Engagement
9. EDLM6200 - Reflective-Reflexive Practices in Technology Enabled Environments
10. EDLM6410 - Quality Assurance in Technology-Enabled Learning Environments
11. EDLM8130 - Evaluating Quality in Technology Enabled Educational Environments
12. EDPH6000 - The Changing Face of Education in the Caribbean
13. EDRS 8900: Research Trends in Teaching and Learning with Emerging Technologies
14. EDRS8910 - Designing Quantitative Research Projects
15. EDRS8920 - Designing Qualitative Research Projects
16. EDTL8100 - Transformative Teaching and Learning in E-Learning Environments
17. EDTL8110 - Developing Critical and Creative Thinkers
18. EDTL8120 - Contemporary Issues of Equity and Diversity in the Caribbean
19. EDTL8200 - Social Media and Student Engagement
20. TLET6130 - Digital Tools for Teaching and Learning
21. TLET8210 - Learning in Communities of Inquiry

For information on the Programmes visit:  
<https://www.open.uwi.edu/programmes>

**Responsibilities of Course Instructors include but are not limited to:**

- providing overall academic and pedagogic supervision for the delivery of the course.
- monitoring the teaching/learning process to ensure that students are given appropriate guidelines and provide support to assist students in their study of the course.
- facilitating interaction and discussion with the students assigned to the course
- grading and providing feedback on activities and assignments
- fostering a healthy, learner-centred, online teaching/learning environment
- responding to individual students and/or group concerns and queries
- working collaboratively with OPDD and adjunct staff for effective delivery of the course

**Minimum Qualifications**

- A **PhD or Doctoral Degree** related to the field.
- Teaching certification and/or teaching experience is required, preferably at the tertiary level. Prior experience in online facilitation would be an asset.

**Requirements**

- Reliable access to a computer with fast speed Internet connectivity.
- Good working knowledge of the Internet and use of Microsoft Office products.
- Good written communication skills for interacting in the online environment.
- Sensitivity to the needs of students from diverse settings and backgrounds.
- Applicants must have experience in teaching/training adult learners at the tertiary education level, in the public sector or in the industry. Persons who have formal qualifications in the academic discipline enjoy a distinct advantage.

**Training**

Successful candidates will be required to complete UWI Open Campus training in online instruction, as well as a research supervision course. Some courses will be completed prior to the start of teaching.

**Remuneration**

Facilitators will be paid a fixed fee on satisfactory completion of all assigned tasks; this fee covers a contribution towards the cost of Internet usage for the course. All fees will be subject to tax.

**How to apply**

Interested applicants must complete the UWI Open Campus Online Job Application Form which can be found using the following link [The UWI Open Campus - Online Application Form](#) A Gmail account is required to complete the form.

Kindly ensure that a CV and all academic certificates are uploaded as part of your application.

**Deadline for submission of applications is November 30, 2021. We thank all interested persons for applying, but only successful applicants will be contacted.**