



THE UNIVERSITY OF THE WEST INDIES
OPEN CAMPUS
St. Kitts-Nevis

EFFECTIVE MANAGEMENT & LEADERSHIP

COURSE DESCRIPTION

This course will increase understanding and awareness of managing staff, and developing leadership skills. Areas to be covered will include theoretical underpinnings to discuss leadership and management, human resource management, motivation and reward, conflict resolution and managing self.

PURPOSE

This course is designed to provide students with an insight of the principles and strategies necessary to understand the differences and similarities between leadership and management. The course aims to provide students with knowledge of organisational theory, and models of management that underpins their own management practice, enabling them to clarify their own thinking about the role of the manager/leader in general.

LEARNING OUTCOMES

At the end of the course participants will be able to:

1. Distinguish between the differences between leadership and management
2. Analyse theoretical underpinnings and practical examples in management leadership
3. Demonstrate key aspects of management
4. Identify strengths and weaknesses in leadership/management styles
5. Critically analyse their own management/leadership style and its effectiveness

COURSE CONTENT

This course includes the following topics:

1. Theoretical underpinnings of leadership and management
2. Individual work styles/team roles
3. Human resource Management
4. Motivation and Reward Management
5. Managing, Equality, Diversity, and equity
6. Recruitment of Staff
7. Negotiation and Conflict Resolution
8. Managing Self

HOW MUCH WILL THIS COURSE COST? COURSE CONTENT

This 10-week course costs EC\$600.00.

The University reviews tuition fees annually and course fees may be subject to change.

Courses are only offered if there is a viable class size.