THE UNIVERSITY OF THE WEST INDIES
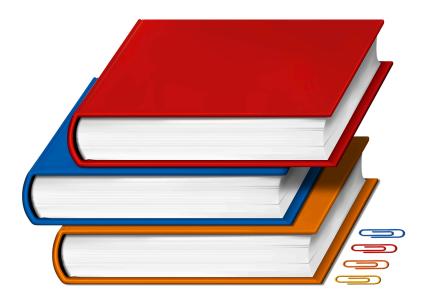**GLOBAL CAMPUS**

Programme Advising

Postgraduate Diploma Education (Secondary)
ACADEMIC YEAR 2024/2025

Online Programmes Delivery Department (OPDD)
Programme Manager (acting): Elizabeth Sinclair
elizabeth.sinclair@open.uwi.edu

IMPORTANT INFORMATION TO GUIDE COURSE SELECTION AND REGISTRATION

Kindly review this document at the start of each semester for any adjustments to the schedule.

New Students: Students who enrolled as of Academic Year 2024/2025 must follow the prescribed course of study and sequence given for their programme.

Continuing Students: It is recommended that students continue to follow the prescribed course of study for the year/semester admitted.

Advice for Managing Course Load: For the working adult, we recommend a maximum of two courses per semester and (1) course in summer (Part-time Status). University Regulation governing Full-Time status for Graduate Students: Full-time students may take employment for not more than twelve hours per week without losing their full-time status otherwise they shall be registered as part-time. However, research students who hold Teaching or Research Assistantships in the area of their research programmes may be registered as full-time students, provided that their employment commitment does not exceed twenty hours per week. *[Board of Graduate Studies and Research (BGSR) Regulations, August 2018, #1.46]*

Plan wisely to suit your particular situation so you may perform at your full potential. Do not jeopardize your long-term goals by being unrealistic about what you can handle.

IMPORTANT NOTE for New Students

Induction Course: It is mandatory that all students participate in the Graduate Introduction to Online Learning course (OOL6001) and complete this by the end of their first semester. You can review the information about this course on the Website. If you are re-entering the programme and have completed this course already, you will not need to redo the course once done within 5 years of your re-entry.

Technology Requirement: Students will need to have access to a computer with Internet access.

The Postgraduate Diploma in Education (Secondary) programme is a twenty-five (25) credit programme comprised of five (5) core courses. The duration of the programme is approximately 12 months.

The Postgraduate Diploma in Education (Secondary) is a 25-credit programme spanning twelve months across three semesters. The programme comprises five courses- three foundation courses, a course that will introduce participants to teaching methodologies in their area of specialization *(Mathematics or English)*, along with 9-credits practice in teaching course. The programme will enable participants to continue working in their current teaching posts while undertaking this online postgraduate diploma.

The Postgraduate Diploma in Education (Secondary)operates under a semester system.
- Semester 1 and 2 each have thirteen (13) weeks of instruction.
- Each Summer session has seven (7) weeks of instruction.

Remember to check the programme-advising document before the start of registration and during the semester for any updates or additional information.

The Postgraduate Diploma Education (Secondary)

COURSE CODE	COURSE NAME	CREDITS	SEMESTER	COURSE TYPE	PRE-REQUISITES & TIPS
Semester 1					
OOL6001	Graduate Introduction to Online Learning	0	1	Core	This is a mandatory course. You MUST register and complete by the end of your first semester.
EDTE5299	Practice in Teaching (Year-Long Course)	9	1, 2 and Summer	Core	Co-requisite: EDFA5210
EDFA5210	Foundations in Education	4	1	Core	This course is a co-requisite for EDTE5299.
EDME5300	Classroom Assessment in Today's Schools	4	1		None
Methods Courses (Note that your choose only ONE of the following Specialization courses)					
Semester 2					
EDLG5250	Methods in Teaching English	4	2	Core	None
	OR				
EDMA5350	Teaching Secondary Mathematics	4	2	Core	None
EDTE5299	Practice in Teaching	9	Continued from Sem 1	Core	
Summer					
EDCU5005	Curriculum Theory & Practice	4	Summer	Core	None
EDTE5299	Practice in Teaching	9	Continued from Sem 2	Core	