

Programme Advising Document

Postgraduate Diploma and MSc-

INSTRUCTIONAL DESIGN AND TECHNOLOGY

Programme Advising for Academic Year 2017/18

August 2017 COHORT (for students starting the programme in August 2017)

ADVICE: For the working adult we recommend a maximum of 2 courses per semester (Part time Status).

University Regulation governing Full Time status for Graduate Students: Full-time students may take employment for not more than **twelve hours** per week without losing their full-time status otherwise they shall be registered as part-time. However, research students who hold Teaching or Research Assistantships in the area of their research programmes may be registered as full-time students, provided that their employment commitment does not exceed twenty hours per week.

Note:

- The duration of the programme is based on the courses outlined for each teaching period. If you choose to do less than the outlined number, note that this will prolong your studies. Note that the programme does not have a full time delivery schedule at this time, however students wishing to take on a full time load can consult the Programme Manager to work out a personalized schedule.
- It is mandatory that all students participate in the graduate introduction to online learning course - **OOL6001**. You can review the information about this course on the Website. If you are a re-entry and have completed this course already, you will not need to redo the course once done within 5 years of your re-entry.
- Note that Semesters 1 and 2 have 13 teaching weeks, while the Summer Term has 7-9 weeks of teaching. It is important to note that the Summer Term is Compulsory and not doing courses in the summer will affect the duration of your studies.
- Students should download a copy of the Academic Calendar and note the deadlines for normal registration, late registration, requesting leave of absence, and other important dates.
- Students should also read information on the website related to REGISTRATION PROCEDURE to ensure that they have completed all the steps in the registration process.
- Students with resits to do, should note the courses on offer each semester.

COURSE CODE	COURSE NAME	CREDITS	SEMESTER OFFERED			COURSE TYPE	IMPORTANT INFORMATION TO GUIDE COURSE SELECTION / REGISTRATION
General Information		The MSc in Instructional Design and Technology is a 28 months programme comprising of 12 core courses and a design project (total 45 credits).					
		Students will have the option of exiting upon successful completion of the first six core courses and the graduate introduction to online learning, and will be eligible for the award of the Postgraduate Diploma in Instructional Design					
YEAR 1 [August 2017-July 2018]			Sem. 1 (Sept. – Dec.)	Sem. 2 (Jan. – May)	Summer (May – July)		
OOL6001	Graduate Introduction to Online Learning	0	✓			Core	This is a mandatory course and it is recommended that you register for this course at the beginning of your programme. It covers topics such as: ✓ Navigating your online system – The Learning Exchange ✓ Referencing and Plagiarism ✓ Writing at the Graduate Level
EDID6501	Learning Theory and Instructional Theory	4	✓			Core	Assessment includes: online essay, case study, discussion forum.
EDID6503	Instructional Design, Models and Strategies	4	✓			Core	Assessment includes: online essays, group presentation and activities, case studies and graded discussion forum.
EDID6504	Programme Evaluation & Course Assessment Methods	3		✓		Core	Assessment includes: online essay, case study, discussion forum and individual presentations.
EDID6505	Systems Approach to Designing Instructional Materials	3		✓		Core	Assessment includes: online group presentation, graded discussion forum, individual design project.

EDID6502	Analysing Human Performance	3			✓	Core	Assessment includes: online group presentation, graded discussion forum, individual design project.
EDID6506	Issues, Trends, Innovations and Research in Instructional Technology and Distance Education	3			✓	Core	Assessment includes: case study, graded discussion forum, group and individual presentations, practical activities.
COMPLETION FOR POSTGRADUATE DIPLOMA STUDENTS – STUDENTS IN THE MSc WILL CONTINUE TO YEAR 2 BELOW.							
YEAR 2 [August 2018 –July 2019]			Sem. 1 (Sept. – Dec.)	Sem. 2 (Jan. – May)	Summer (May – July)		
EDID6507	Needs Assessment for Learning and Performance	3	✓			Core	Assessment includes: group presentation, graded discussion, individual practical activities and projects.
EDID6508	Developing Instructional Media	3	✓			Core	Assessment includes: group presentation, graded discussion, individual practical activities and projects.
EDID6509	Designing Learning and Performance Solution	3		✓		Core	Assessment includes: group presentation, graded discussion, individual practical activities and projects.
EDID6510	Learning and Knowledge Management Systems	3		✓		Core	Assessment includes: group presentation, graded discussion, individual practical activities and projects.
EDID6511	Facilitating and Managing Learning	3			✓	Core	Assessment includes: group presentation, graded discussion, practical activities.
EDLS6507	Research Methods	4			✓	Core	Assessment includes: group and individual presentation, research related activities, discussion forum

YEAR 3 [August 2019]			Sem. 1 (Sept. – Dec.)	Sem. 2 (Jan. – May)	Summer (May – July)		
EDID6512	Design Project 1	6	✓			Core	Assessment includes completing design proposal, data collection and project completion and report.
	Design Project 11			✓			

Please note that all matters relating to teaching and learning should be directed to your Group Facilitator (GF) or Course Coordinator (CC) or Course Instructor (CI). In the event that you do not hear from the facilitator in a timely manner, you should contact your Course Delivery Assistant (CDA) in the Programme Delivery Department (PDD).

You can communicate with the CDA team by emailing academicsupport@open.uwi.edu or by skype.

The Skype name is `uwioac_academic_support` [please add this name to your skype contact and do not hesitate to interact as often as needed. The Skype room is available Monday to Friday, from 10am -11am (Jamaica time) /11am to noon (EC time).

Also feel free to contact your Programme Manager at any time.

For additional information:

- To see the full listing of courses for your programme, go to the link: <http://www.open.uwi.edu/programmes>
 - For tuition information for the academic year 2017/2018, go to Admissions Section of website, and click on Financial Information: http://www.open.uwi.edu/admissions?qt-undergraduate_admissions=4#qt-undergraduate_admissions
 - For Information re registration and other important dates, consult the academic calendar: <http://www.open.uwi.edu/sites/default/files/2017-2018%20%20OC%20Academic%20Calendar%20-%20Corrected%20FINAL-RSC.pdf>
- For technical issues, inclusive of appropriate systems to be downloaded, assistance with UWIOC email/ password, uploading of assignments, etc. Contact the helpdesk at helpdesk@open.uwi.edu
- You can email your programme related queries to graduate.programmes@open.uwi.edu or academicsupport@open.uwi.edu