



THE UNIVERSITY OF THE WEST INDIES
GLOBAL CAMPUS

JAMAICA EASTERN
CAMP ROAD

Supervisory Management

Objective:

To provide a practical framework for learning and applying vital skills and techniques in supervision.

Entry Requirements:

School Leaver's Certificate

- **Organization, Structure & Functions**
- **Principles of Supervision**
- **Leadership**
- **Motivation & Work Attitudes**
- **Problem Solving & Decision Making**
- **Organizational Communication**
- **Handling Discipline & Grievances**
- **Evaluation of Employees' Performance**

Duration: 12 weeks

Contact Hours: 30 hours

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